

## MEMORANDUM

**DATE:** December 11, 2008  
**TO:** Mayor & City Council  
**FROM:** Mitchell Johnson, City Manager  
**SUBJECT:** ITEMS FOR YOUR INFORMATION

### **Sidewalk Project Update**

Mr. Adam Fischer, Interim Transportation Director, was asked to provide Council Members with a list of Sidewalk Projects. He has provided the attached list of sidewalk projects that will be funded with the available bond funds that were discussed, at the 11/25/08 briefing session. Projects with Contract Year 2009 will be built next year with the \$15 million in bonds funds that that is available now. Projects with Contract Year 2010 will be built with the \$15 million in 2000 Bond Funds that will be issued in the fall of 2010. Projects with no date are projects that will be funded from the 2008 bonds which will be authorized at a future date. If you have additional questions, please contact Mr. Fischer at 373-2861.

### **Employee Opinion Survey**

Ms. Sara Williams, Labor Market Developer, of the Employment Security Commission has provided the attached memorandum to serve as an update to Council Members on the progression of the upcoming City of Greensboro employee opinion survey. Ms. Williams has indicates in her letter that Eighty multiple choice items have been selected. If you would like a copy of these items or should you have questions or concerns, Ms. Williams asked that please do not hesitate to forward them to her. Ms. Williams can be contacted at (828) [712-3593/sara.williams@ncmail.net](mailto:712-3593/sara.williams@ncmail.net)

## **Downtown Greenway Update**

Efforts associated with Phase I of the Downtown Greenway are starting to move forward. On Monday, December 15, the City of Greensboro Parks & Recreation Department and Action Greensboro are hosting public meetings for community input into the design of **Phase One-A**. See the attached flyer for further detail. In addition, construction activities will begin soon on Phase I of the Greenway. Planning and construction activities related to Phase I are funded with private dollars.

## **Economic Development Stimulus Projects**

Recent media reports have discussed the administration's plans to move forward an economic development stimulus package that would seek to fund infrastructure projects that are ready to begin construction in 180 days from the time announced. The details of how the process for requesting funds will operate or how funds would be distributed has not been announced at this time. In anticipation of potential economic stimulus funding, we are coordinating internally to evaluate all potential infrastructure projects that would meet expected criteria and developing a priority list for submittal as appropriate. This list will be presented to Council once it is finalized. Attached is a list the City Transportation Department presented at the recent MPO meeting as potential Transportation Stimulus Projects.



## Employment Security Commission of North Carolina

**Michael F. Easley**  
*Governor*

December 9, 2008

**Harry E. Payne, Jr.**  
*Chairman*

To: Members of City Council of Greensboro

Re: Employee Opinion Survey 2009

This document serves to update Council members on the progression of the upcoming City of Greensboro employee opinion survey to be conducted by the Employment Security Commission.

- Eighty multiple choice items have been selected
- Twenty-three departments (work groups) have been identified for the purpose of the survey. Two work groups have less than the minimum five members required to isolate the departmental results from the total organization. Two additional work groups have just over five members and run the risk of having less than five respondents. Council may desire to combine these groups (and possibly others) into a larger heading for the purpose of analysis. If the departments in question stand alone, those departmental results will be included in the organizational total, but not reported separately.
- Survey administration will be conducted online during a determined two-week time frame projected for February 2009
- Information Technology will be asked to provide internet access for the duration of survey administration to employees currently without such access
- Letters will be mailed to department heads for distribution to each full- and part-time, benefitted employee during late January/early February 2009. The letters will be sealed and contain survey instructions, survey ID and an individual pass code identifying the participant's department, and will allow the individual to access and complete the survey by entering such information.
- The following open ended questions are proposed to appear in the survey in place of items originally suggested:
  - \*What are two things that you feel the management of the City of Greensboro should start doing?
  - \*What are two things that you feel the management of the City of Greensboro should stop doing?
  - \*What are two things that you feel the management of the City of Greensboro should continue doing?
- To increase participation, it is advised that council members communicate the importance and intent of the survey and request participation from employees. [Please review attached initial and reminder drafts].
- Council should also begin devising a plan to communicate and ensure the sharing of results once the survey is completed. [Please see attached proposed results communication draft]. The survey administrator will deliver a hard copy and review results in person once all analyses are finalized. An electronic copy can be forwarded to a designee. Council may then want to consider using the City's intranet to increase employee accessibility of results; however, departmental staff meetings are also encouraged for the purpose of sharing the results and could also be a healthy means of obtaining additional feedback.

As we continue through this process, please do not hesitate to forward questions or concerns you may have to me. I wish you all a wonderful and healthy holiday season.

Respectfully,

**Sara J. Williams**

Labor Market Developer

(828) 712-3593/sara.williams@ncmail.net



Employee survey - invite to participate

PRIVATE AND CONFIDENTIAL

Dear City Employee

Employee survey

We are pleased to tell you that the Employee Security Commission is conducting an employee survey to gather employees' views about working for the City of Greensboro. The Greensboro City Council and the City organization are committed to working towards improving any areas which the survey highlights as potential sources of dissatisfaction, while building on the things we do well.

The success of the survey depends on your contribution and it is therefore important to be honest in your answers and to provide comments which you feel may be helpful.

The results from the survey will be shared with you and you will be kept in the communication loop as plans take place to improve the areas highlighted by your input.

Would you please complete the questionnaire through the online link or forward a copy

to <name:>

at <address:>

before <date:>

.

Thank you in advance for your comments.

Members of the Greensboro City Council

Reminder: Employee opinion survey available through \_\_\_\_\_

The Employee Survey will remain open through \_\_\_\_\_ to allow more employees to participate.

The survey gives employees a chance to provide input on their experience working for the City of Greensboro. If you have taken the survey, thank you! If you haven't taken the survey, please take a few moments to provide your thoughts. Instructions and access information for the survey should have been provided to you by your supervisor or department head.

Most employees have accounts for accessing the survey online. Anyone who has a City email account should be able to take the survey from a City computer. Information Technologies has also provided access ability to those without network accounts for the duration of the survey. Additionally, employees can also access the survey from a home computer.

Reminder: Employee Communications Survey Open through \_\_\_\_\_

The Employee Survey will remain open through \_\_\_\_\_ to allow more employees to participate.

The survey gives employees a chance to provide input on their experience working for the City of Greensboro. If you have taken the survey, thank you! If you haven't taken the survey, please take a few moments to provide your thoughts at the following link:

\_\_\_\_\_

Most employees have accounts for accessing the survey online. Anyone who has a City email account should be able to take the survey from a City computer. Employees can also access the survey from a home computer. To participate, employees without computer access can submit a hard copy to

\_\_\_\_\_.

Thank you for your participation.

Members of the Greensboro City Council

Date \_\_\_\_\_

Re: City of Greensboro Employee Survey Results

Dear City Employee:

The results of the City employee survey are now in and available on the Intranet or made available through your manager. I encourage everyone to take a look at them.

\_\_\_\_\_ % of staff took the survey, and I extend my sincere thanks to those of you who participated – your views are important, and we take your comments and needs to heart. The Employment Security Commission has presented the results to The City Council and has reviewed the results with the City Manager's office, who expressed a commitment to addressing the key issues identified by the survey results.

The results will be used to create ways to deliver high quality work and customer service, which is something that will only become more important as we continue to move toward becoming a more effective organization in our current environment.

Again, thank you for your participation. We will be communicating ways that we will use your input now and in the future.

City of Greensboro Employee Survey Results

Date \_\_\_\_\_

Dear City Employees:

The results of the City employee survey are now in and available [online](#) or made available through your manager. I encourage everyone to take a look at them.

\_\_\_\_\_ % of staff took the survey, and I extend my sincere thanks to those of you who participated – your views are important, and we take your comments and needs to heart. The Employment Security Commission has presented the results to The City Council and has reviewed the results with the City Manager’s office, who expressed a commitment to addressing the key issues identified by the survey results.

The results will be used to create ways to deliver high quality work and customer service, which is something that will only become more important as we continue to move toward becoming a more effective organization in our current environment.

Again, thank you for your participation. We will be communicating ways that we will use your input now and in the future.

Members of the Greensboro City Council

## Sidewalk Construction Project Schedule

PNUM	Title	Project Description	Length	Contract Number	Contract Year	Type
P03834	Jefferson Road	New Garden Rd. south to existing curb & gutter and sidewalk (west side only)	500	2006-005	2009	Road
P03741	New Garden Road	Jefferson Rd./Will-Doskey Dr. to Brassfield Rd.	7,800	2006-005	2009	Road
P04769	Will Doskey Road	Intersection at New Garden Road and Will Doskey Road	280	2006-005	2009	Road
P03940	Randleman Rd. - West Side Only	Long Street to Rocky Knoll Rd. West Side Only	2,110	2007-002	2009	Independent
P04157	Cone Boulevard, West	Battleground Avenue to approx 630' East of Lawndale Drive	3,050	2008-002	2009	Independent
P04154	Elm-Eugene Street, South	East Terrell St. to East Meadowview Road - East Side Only	2,700	2008-002	2009	Independent
P04029	High Point Road	Groometown Rd. to approx. 650" east of Marchester Way (east side only)	3,140	2008-002	2009	Independent
P04035	Spring Garden Street	Holden Rd. to Lindell Rd. (both sides - where none exists)	4,900	2008-002	2009	Independent
P04036	Vandalia Road	Elm-Eugene St. to Randleman Rd. (south side only)	3,200	2008-002	2009	Independent
P04381	Vandalia Road	Randleman Rd to the existing C&G east of Lakefield Drive	1,400	2008-002	2009	Independent
P04427	Bessemer Ave, East	Headquarters Dr. to Holt Ave. South Side Only	4,700	2008-003	2009	Independent
P04425	Bessemer Avenue	Delancy St to Huffine Mill Rd	1,645	2008-003	2009	Independent
P04153	Bessemer Avenue, East	U.S. 29 to Franklin Blvd. North Side Only	7,600	2008-003	2009	Independent
P04435	Briarcliff Rd	Wendover Ave. West to Nottingham Rd. West side only	3,600	2008-003	2009	Independent
P04375	Cornwallis Drive - Phase I	Lawndale Drive to Kirkpatrick Place - Both Sides Where none now exist	3,700	2008-003	2009	Independent
P04375	Cornwallis Drive - Phase II	Kirkpatrick Place to North Church Street - Both Sides Where none now exist.	7,900	2008-003	2009	Independent
P04152	Market Street, West	Village Lane to North-Walnut Cir. - North Side Only	3,100	2008-003	2009	Independent
P04152	Market Street, West	Approximately 50' West of Meadwood Dr. to South-Walnut Circle	8,575	2008-003	2009	Independent
P04444	Spry St	Yanceyville St to Amos Drive - Both Sides	4,000	2008-003	2009	Independent
P04444	Spry St	Summit Ave to Amos Drive - South Side Only	1,250	2008-003	2009	Independent
P04666	Elam Avenue	West side of Elam between Cornwallis Drive & Pembroke Road	1,350	2008-004	2009	Independent
P04353	Friendly Avenue	Holden Rd to Hobbs Rd. South Side Only	1,000	2008-004	2009	Independent
P03946	Holden Road, South	W. Vandalia Rd. to Farmington Drive (east side)	4,875	2008-004	2009	Independent
P03946	Holden Road, South	Farmington Drive to Vanstory Street (east side)	1,100	2008-004	2009	Independent
P04523	Lawndale Dr. - Eastern Ramps at Cone Blvd	Cone Blvd to Existing sidewalk on east side of eastern ramps at Lawndale Drive and existing sidewalk on South side of Cone Blvd. Includes portion at overpass.	1,000	2008-004	2009	Independent
P04378	Lawndale Drive	Pisgah Church Rd and Old Sears bldg. Driveway - West Side Only	4,700	2008-004	2009	Independent
P04567	Pembroke Rd North	Benjamin Parkway south to existing sidewalk at 3224 Pembroke Road North Side Only	1,545	2008-004	2009	Independent
P04568	Pembroke Rd South	Fairway Drive to Onslow Drive - South Side Only	1,075	2008-004	2009	Independent

## Sidewalk Construction Project Schedule

PNUM	Title	Project Description	Length	Contract Number	Contract Year	Type
P04671	Pembroke Road	North side of Pembroke Rd. between Benjamin Pkwy. & Elam Avenue.	900	2008-004	2009	Independent
P04554	Battleground Ave - Benjamin - Cone Intersect. Imprv.	Inersection Improvements on West Cone at Battleground and Benjamin Pky	4,000	2007-008	2010	Road
P03878	Creekridge Road	Randleman Rd. to U.S. Hwy. 220	13,000	2007-051	2010	Road
P03878	Rehobeth Church Rd	Creekridge Road to Orlando St.	500	2007-051	2010	Road
P04279	Elm-Eugene St., South	Vandalia Road to J.J. Drive.	7,300	2008-008	2010	Road
P04560	Ardmore Drive	Florida Street north to existing sidewalk approximately 950' - West Side Only	950	2008-049	2010	Independent
P04376	Cone Blvd., West	Battleground Ave to Lawndale Drive - South Side Only -	2,300	2008-049	2010	Independent
P04377	Florida Street, East	Ashe Street to East Lee Street - Both Sides	15,600	2008-049	2010	Independent
P04379	Market St. West	Walnut Circle to approx. 400' West of Walker Ave. Both sides where none now exist.	12,000	2008-049	2010	Independent
P04380	Market St. West	Starmount Drive to Ridgeway Drive - North Side Only	3,000	2008-049	2010	Independent
P04355	Pinedale Drive	Benjamin Parkway to Battleground Avenue North Side Only	700	2008-049	2010	Independent
P04576	Randleman Rd. - East Side	Creekridge Rd to Shoffner Rd - East Side Only	8,400	2008-049	2010	Road
P04382	Wendover Ave. East	Tucker St. to Penry Rd. - Both Sides	21,800	2008-054	2010	Independent
P03927	Wendover Avenue, East	Arnold St. to Rollins St. (south side)	3,285	2008-054	2010	Independent
P03879	Lake Jeanette Road	North Elm St. to Lawndale Dr.	20,000	2008-074	2010	Road
P04554	Battleground Ave - Benjamin - Cone Intersect. Imprv.	Inersection Improvements on West Cone at Battleground and Benjamin Pky	4,000	2009-003	2010	Road
P04416	Market, West St./College Rd/Guilford College Rd.	Intersection Improvements Including Guilford College Rd - Wendy Ct to Guida Dr.	3,500	2009-004	2010	Road
P03880	High Point Road	700' east of Merritt Dr. to 700' west of Merritt Dr.	1,500	2009-005	2010	Road
P03880	Merritt Drive	I-40 Bridge to High Point Rd.	9,000	2009-005	2010	Road
P04555	Battleground Ave - New Garden Rd Inters. Improv	Intersection Improvements at Battlground and New Garden Rd.	3,200			Road
P04553	Battleground Ave - Westrdge Rd Intersection Improverments	Battleground Ave & Westridge Rd intersection improvements	4,000			Road
P04424	Benjamin Parkway	Pinedale Rd to Battleground Avenue - Both Sides	1,450			Road
P04552	Church St. North - Phase I	Wendover Ave to approximately 800' north of Tankersley Drive	7,000			Road
P04552	Church St. North - Phase II	Appoximately 600' South of State Street to Cone Blvd	10,400			Road
P04023	College Road	W. Market St. to Lindley Rd. (west side only)	325			Road

## Sidewalk Construction Project Schedule

PNUM	Title	Project Description	Length	Contract Number	Contract Year	Type
P04622	Concord Street	Sidewalk on north side of Concord Street between Randleman Road and Soabar Street, approximately 1,150'	1,150			Independent
P04164	Cone Blvd East, Extension	End of Ex. Cone Blvd to approx 3,200' east end of Nealtown Rd.	10,500			Road
P04395	Cone Blvd, West	West Cone Blvd at Battleground Ave at Battleground Ave Intersection improvements	760			Road
P04251	Cone Boulevard (south side)	Battleground Av. east 300' to Battleground Rail Trail	300			Independent
P04665	Edith Lane	Sidewalk between Shelby Drive and Meadowood Street - approximately 1,800 feet.	1,800			Independent
P03975	Florida Street, East & Randolph Ave.	Florida St., East & Randolph Ave. - intersection improvements	1,050			Road
P04620	Guilford Avenue	Sidewalk on south side of Guilford Avenue from Adams Street east and west to existing sidewalk, approximately 275'	275			Independent
P04028	Guilford College Road	W. Market St. to approx. 400' south of W. Market St. (west side only)	400			Road
P04669	Henderson Road	East side of Henderson Road between Friendly Avenue and Farrar Drive - includes wheelchair ramps on both sides of Henderson Road on the south side of Farrar	1,000			Independent
P04556	Mackay Road	Atwater Drive to Williamsborough Lane	6,000			Road
P04478	Market St., West - Walker Ave Intersection Improvements	Design and construct right turn lane on eastbound W. Market St.	475			Road
P04164	Nealtown Road	Cone Boulevard to approximately 2,000' south.	4,000			Road
P04768	Rudd Station Road	East side of Rudd Station Road between Scott Road and Townsend Road. North side of Scott Road between Rudd Station Road and Summit Avenue. No curb & gutter - construct per ribbon pavement detail	3,400			Independent
P04692	Stagecoach Trail	East side of Stagecoach Trail from Friendly Avenue to entrance of Guilford Elementary	2,145			Independent
P04767	Summit Avenue	West side of Summit Avenue between Scott Road and Creekbrooke Court to tie into existing wheelchair ramp @ Creekbrooke Court	2,675			Independent
P04354	Walker Avenue	Market St West to Holden Rd - Both sides	2,100			Independent
P04621	Warren Street	Sidewalk on east side of Warren Street from Spring Garden north to existing sidewalk, approximately 400'	400			Independent
P04450	Wendover - Norwalk Intersection	Intersection of Wendover Ave & Norwalk St	1,400			Road
P04420	Wendover Ave - Clifton Rd Intersection	Intersection Improvements @ intersection of W. Wendover Ave & Clifton Rd.	1,400			Road
P04383	Wendover Ave. West	Edwardia Drive to Oak Branch Road - Both Sides	7,600			Road
P04383	Wendover Avenue, West	600 feet west of the Edwardia intersection	600			Road
P04164	White Street	Nealtown Rd to Existing Curb & Gutter	1,000			Road

## City of Greensboro - Potential Transportation Stimulus Projects

Project Name	Estimated Construction Cost	Remaining ROW Cost	Total Funding Needed
<b>2009</b>			
New Garden Road Improvements	\$ 5,430,500	\$ 4,000	\$ 5,434,500
Lake Jeanette Road	\$ 5,944,653	\$ 5,000	\$ 5,949,653
Hornaday Road, Sidewalk and Bridge Construction	\$ 4,411,307	\$ -	\$ 4,411,307
Friendly / Friendway Intersection Improvements	\$ 270,000	\$ 30,000	\$ 300,000
2009 Resurfacing Program	\$ 4,000,000	\$ -	\$ 4,000,000
New GTA Bus Operations, Maintenance, and Administrative Facility	\$ 13,300,000	\$ -	\$ 13,300,000
4 Expansion Hybrid Buses	\$ 2,500,000	\$ -	\$ 2,500,000
Cone & Nealtown Roadway Improvements	\$ 7,100,000	\$ 500,000	\$ 7,600,000
Fleming Road Relocation / Isaacson Blvd Extension	\$ 4,000,000	\$ -	\$ 4,000,000
Creekridge Roadway and Sidewalk Improvements	\$ 6,448,732	\$ 50,000	\$ 6,498,732
Elm-Eugene Street Median, Intersection and Sidewalk Improvements	\$ 2,979,562	\$ -	\$ 2,979,562
	<b>\$ 56,384,753</b>	<b>\$ 589,000</b>	<b>\$ 56,973,753</b>
<b>2010</b>			
General Sidewalk Improvements	\$ 3,119,958	\$ 125,500	\$ 3,245,458
Wendover / Clifton Intersection Improvements	\$ 841,783	\$ -	\$ 841,783
Battleground / Benjamin / Cone Intersection Improvements	\$ 2,159,000	\$ 750,000	\$ 2,909,000
Merritt Drive and High Point Roadway and Sidewalk Improvements	\$ 4,428,843	\$ 115,000	\$ 4,543,843
Florida / Randolph Intersection Improvements	\$ 306,827	\$ -	\$ 306,827
Market / Guilford College Intersection Improvements	\$ 4,500,000	\$ 1,200,000	\$ 5,700,000
Market / Walker Intersection Improvements	\$ 350,983	\$ 40,000	\$ 390,983
Wendover / Norwalk Intersection Improvements	\$ 270,000	\$ 70,000	\$ 340,000
Wendover Ave Sidewalk Improvements	\$ 1,378,529	\$ 45,000	\$ 1,423,529
2010 Resurfacing Program	\$ 4,000,000	\$ -	\$ 4,000,000
	<b>\$ 21,355,921</b>	<b>\$ 2,345,500</b>	<b>\$ 23,701,421</b>
	<b>\$ 77,740,675</b>	<b>\$ 2,934,500</b>	<b>\$ 80,675,175</b>



You are invited to help make the Downtown Greenway a success.

## **Drop-in Public Meetings Community Input for the design of Phase One-A**

**Monday December 15, 2008**

**Hosted by The City of Greensboro Parks & Recreation Department  
and Action Greensboro**

<b>Session 1</b>	<b>11:30 am – 1:30 pm</b>
<b>Session 2</b>	<b>4:30 pm – 6:30 pm</b>

**Location: Action Greensboro: 317 South Elm Street  
RSVP: 336.379.0821, Judy Morton**

**Phase One-A is located in the SouthWest corner of the Downtown Greenway,  
at the intersection of Lee Street and Freeman Mill Road,  
heading North along the edge of Freeman Mill Road to Spring Garden Street.**

This ¼ mile section is one of 13 phases within the 4.8 mile urban walking and biking trail that loops around downtown Greensboro. This phase is flanked by the future site of the Motion Cornerstone, a major piece of public art sculpture and a proposed trailhead parking area.

Trail design, landscape design plans, the proposed trailhead park plans, and the vision for the cornerstone will be on view for feedback and discussion.



Questions? Dabney Sanders: 336.387.8353, [dsanders@actiongreensboro.org](mailto:dsanders@actiongreensboro.org)