

**Intergovernmental Task Force
Studying Merger of the Planning and Inspections Departments
and Other Related Functions
For Guilford County, City of Greensboro, & City of High Point
NOTES
MAY 6, 2009 MEETING**

The second Task Force meeting was held on May 6, 2009 at 3:30 p.m. The meeting was held in the Blue Room of the Old County Courthouse.

MEMBERS PRESENT:

Jeff Deal
Henry Isaacson
Craig Fleming
Marlene Sanford
Sandy Carmany
Michael Brandt
Bruce Oakley
Dan Pritchett
Gary Hill
Keith Price
Greg Garrett
Gary Wolf
Susan Spangler
Ray Trapp
Marsh Prause
Chuck Truby

MEMBERS ABSENT:

Mike Westcott

CITIES AND COUNTY REPRESENTATIVES PRESENT:

Brenda Jones Fox, Guilford County Manager
Les Eger, Guilford County Planning
Betty Garrett, Guilford County Planning & Development
Dick Hails, Greensboro Planning
Butch Simmons, Greensboro Inspections
Alec MacIntosh, Greensboro Planning
Lee Burnette, High Point Planning & Development

- **Action notes are the preference of the Task Force in lieu of formal minutes.**
- **Information relating to the following issues brought up at the April 22nd meeting was distributed at this meeting:**
 - **State enabling legislation**
 - **Service contracts between small towns and county**
 - **Boards, Committees and Commissions**
 - **Ordinances for each jurisdictions**
 - **Software/technical issues**
 - **Additional details from staff**
- **Requests for presentations were made from the Task Force Committee, to be made during early meetings by:**
 - **Directors of merged NC planning & inspections operations.**
 - **Some jurisdictions that have separated from merged operations.**
 - **UNC School of Government staff knowledgeable about NC merger history and issues.**

City and County representatives are to schedule these presentations.

- **List of issues to review were prepared by the Task Force, which would be undertaken following the initial presentations noted above. These issues include:**
 - **Merger impacts on customer service and convenience.**
 - **Merger impacts on cost efficiency of operations.**
 - **Combining of boards and commissions.**
 - **Combining of ordinance regulations.**
 - **Combining of long-range planning efforts.**
 - **Work plan priorities for merged operations.**
 - **Funding options and formulas for merged operations.**
 - **Hiring and firing of staff director(s), rest of staff.**
 - **Locations of merged operations office(s).**

- **Permitting and fees – options in merged operations.**
 - **Technology issues – software operating systems (e.g. Accela), databases, GIS, interactive voice response system (IVR), workload management software, plan tracking systems, electronic plan submittals, mobile work stations.**
 - **Merged inspections operations study has fewer issues.**
 - **Coordination issues: relationships with other development review offices, watershed regulations, environmental health, soil & erosion, process flow charts, regular informal meetings of city & county officials.**
 - **Jurisdiction issues: future of WSSA, greater use of ETJ, jurisdictions not participating.**
 - **Other county water-sewer functions, annexation.**
- **It was the desire of the Task Force to have Dick Hails and Les Eger continue to lead the meetings until such time that the Task Force Committee hears from the different jurisdictions, after which, a decision will be made as to electing a chair from the Task Force Committee.**

The next meeting is scheduled for May 27, 2009 at 3:00 to be held in the Blue Room of the Old County Courthouse, 301 West Market Street, Greensboro, NC. Subsequent meetings are scheduled to be held on the 2nd and 4th Wednesdays of the month at 3 pm. A meeting schedule is attached.