



APPLICATION FOR A CITY WSSA ZONING REVIEW CERTIFICATE

1. REQUIRED INFORMATION

Location of property: _____

Current County Zoning: _____
(If conditional use district, attach existing conditions)

Proposed County Zoning: _____
(If conditional use district, attach proposed conditions)

Guilford County Tax Map Number: Map _____ Block _____ Lot(s) _____

Property Owner(s) of area requested, address(es), and phone numbers:

- 2. This form must be accompanied with a copy of the water/sewer feasibility study.
- 3. If filing a PUD (Planned Unit Development) type zoning request, please attach a zoning sketch plan. (The minimum submittals for PUD details are attached).
- 4. Other rezoning may require additional information to include land use, lot acreage, number of residential units, or square footages in relation to non- residential buildings.
- 5. If a Conditional Use zoning is proposed, please include information that may impact the design/site layout.

ADDITIONAL INFORMATION FOR THE APPLICANT

- If the City review requires additional information, the applicant may be contacted for the required information.
- Upon completion of the various reviews, the City may recommend certain property conditions and/or comments for City Ordinance or Comprehensive Plan compliance.

Once review points of City standards are completed, the City will issue a City WSSA Zoning Review Certificate to the applicant, for the proposed use of this property. This Certificate will allow the applicant to file a rezoning request with the Guilford County Planning Department.

Signature of Applicant/Agent

Received

Daytime Phone Number

Date

Email address

This form is not for properties being annexed.

Information to be depicted on Zoning Sketch Plans

The general location and amount of land proposed for single family residential, multifamily residential, office, commercial, industrial, open space/recreation, and street use

The number of dwelling units or gross floor area and the acreage of each tract or area shown on the Sketch Plan

The maximum height of buildings and structures in each such tract or area

The location and amount of land in flood hazard areas and any other lands not suitable for development

Proposed watershed protection measures, including their general location, if the development is within a Watershed Critical Area District or a General Watershed Area District

Map or plan size:

Shall not exceed a maximum size of 24" by 36"

May be drawn on more than one sheet with appropriate match lines

Title Block containing:

Name of development

Type of map or plan (sketch plan)

Location (including address, city, township, county, & state)

Date map prepared and revised

Scale of drawing in feet per inch (drawing shall not be at a scale of less than 1 inch = 200 feet)

Name, address, and telephone number of preparer (licensed surveyor, engineer, or architect)

Owner's name, address, and daytime telephone number

Developer's name, address, and daytime telephone number (if different from owner's)

Zoning of property and of adjoining properties

Existing land use of property and of adjoining properties

Tax map, block, & parcel(s) numbers

Vicinity map showing location of site relative to surrounding area (typically drawn in upper right hand corner at a scale of 1 inch = 2000 feet)

City limits, county lines, and other jurisdiction lines, if any (showing existing and new city limits on annexation maps)

North arrow & orientation (North arrow shall not be oriented towards bottom of map)

Existing property lines (if existing property lines are to be changed, label as "old property lines" and show as dashed lines)

Railroad lines and rights-of-way

Watercourses, ponds, lakes, and streams

Marshes, swamps, and other wetlands

Areas to be dedicated or reserved for the public or a local jurisdiction

Areas designated as common area or open space under control of an Owners' Association

Location of floodway & floodway fringe lines from Flood Insurance Rate Maps and cross-section elevations

Existing topography on property and 100 feet beyond property showing existing contour intervals of no greater than 5 feet (2 feet where available); and label at least two contours, including all 10 foot contours from mean sea level

Site calculations including:

Acreage in total tract

Total number of lots proposed

Street data illustrating:

R/W Lines

total R/W width

pavement or curb lines

pavement width (face-to-face)

cul-de-sac pavement radius

existing street names (refer to street name standards)

Location, dimension, & type of all easements