

Attachment C

Minority and Women Business Enterprise Appendix Forms

**APPENDIX D
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR**

Project _____

To _____
(Name of Prime or General Bidder)

The undersigned intends to perform work in connection with the above project as:

Minority Business Enterprise Women Business Enterprise

An Individual A Corporation A Partnership A Joint Venture

The M/WBE status of the undersigned is certified by the City of Greensboro.

The undersigned is prepared to provide the following described work in connection with the above project. (Specify in detail particular work items or parts thereof to be performed):

at the following price: \$ _____

You have projected the following commencement date for such work, and the undersigned is projecting completion of such work as follows:

Items	Projected Commencement Date	Projected Completion Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ % of the dollar value of the subcontract will be sub-let to non-minority/women contractors. The undersigned will enter into a formal agreement for the above work with you conditioned upon your execution of a contract with the City of Greensboro.

Date _____ _____
(Name of M/WBE Contractor)

By _____

Title _____

APPENDIX F
STATEMENT OF INTENT TO PERFORM WORK WITHOUT SUBCONTRACTING

We, _____, hereby certify that it is our intent to perform 100% of the work required for the _____ contract.

(Name of Project)

In making this certification, the Bidder, pursuant to Item VIII, Section A, states the following:

1. That it is a normal business practice of the bidder to perform all elements of this type of contract with its own work forces without use of subcontractors.
2. That if it should become necessary to subcontract some portion of the work at a later date, the bidder will notify the City of Greensboro and institute good faith efforts to comply with all requirements of the M/WBE program in providing equal opportunities to M/WBE firms to subcontract the work.
3. That the bidder will provide equal opportunity for M/WBEs to participate in significant material supplier opportunities available under the prime contract and to document good faith efforts as required herein.

Accompanying this certification the undersigned shall provide conclusive documentation which serves to verify that it is, and has been, a normal business practice for the indicated firm to perform all elements of this type of contract with its own workforce and without the use of subcontractors.

The undersigned hereby certifies that he or she has read the terms of this certification and is authorized to bind the bidder in accordance herewith.

Signature and title of authorized official of the company and the date must be properly executed on this document.

Date _____

(Name of Authorized Officer)

By _____

Title _____

