



August 09, 2013

TO: Mayor and Members of Council *DR*  
FROM: Denise Turner Roth, City Manager  
SUBJECT: Items for Your Information

UPCOMING MEETINGS

- August 12 at 10:30 Economic Development Committee Meeting
- August 20 at 4:00 City Council Meeting
- August 22 at Noon Council Work Session

**Right Tree / Right Place Community Meeting**

Attached is a memorandum from Youth and Volunteer Services Division Manager Jenny Caviness, dated August 1, 2013, regarding the community meeting scheduled September 19, 2013 at 6pm, to discuss the proposed enhancement project in the Greensboro Arboretum.

**Code Compliance Quarterly Activity Report**

Attached is a memorandum from Code Compliance Coordinator Elizabeth Benton, dated July 30, 2013, providing the Code Compliance Quarterly Activity Report.

**NCA&T Campus Walk**

Attached is a memorandum from Assistant City Manager David Parrish, dated August 9, 2013, regarding the NCA&T Campus Walk scheduled for September 3, 2013 at 9am.

**Public Information Request Report**

Attached is the weekly Public Information Request Report for the week of August 9, 2013.

**Contact Center Feedback**

Attached is the weekly report generated by our Contact Center for the week of July 29, 2013 through August 4, 2013.

**Small Group Meetings**

For the week of August 5, 2013 through August 9, 2013, there were no small group meetings between City Staff and [more than two but less than five] Councilmembers.

DTR/mm  
Attachments

cc: Office of the City Manager  
Global Media

Parks and Recreation  
City of Greensboro



August 1, 2013

**TO:** Chris Wilson, Parks and Recreation Director  
**FROM:** Jenny Caviness, Youth and Volunteer Services Division Manager  
**SUBJECT:** IFYI Right Tree/Right Place Community Meeting

The Parks and Recreation Department, in cooperation with Greensboro Beautiful Inc., is planning a community meeting on September 19, 2013, at 6pm at Lindley Center to discuss a proposed enhancement project in the Greensboro Arboretum bordering Wendover Avenue.

This section of the garden consists of trees that were left behind after Duke Energy's transmission maintenance cycle this spring that would likely need to be removed during the next maintenance cycle due to their height and proximity to the lines, including several listed as invasive species. Our goal is to positively address this area by utilizing Greensboro Beautiful's "Right Tree, Right Place" approach that represents trees that are acceptable by Duke Energy and also aesthetically pleasing. In order to properly install these trees, the City will renovate approximately two hundred fifty feet along westbound Wendover Avenue. The plan will allow for appropriate plantings, an appealing view and educational signage.

JC

cc: Darryl Holsey, Parks and Operations Division Manager  
Matt Hicks, Arboretum Supervisor  
Kathy Cates, City Beautiful Coordinator  
Mike Cusimano, Urban Forester  
Jim Westmoreland, Deputy City Manager  
Sandy Neerman, Assistant City Manager

Planning & Community Development Dept.  
City of Greensboro



July 30, 2013

**TO:** Denise Turner Roth, City Manger

**FROM:** Elizabeth Benton, Code Compliance Coordinator

**SUBJECT:** Code Compliance  
Quarterly Activity Report  
(April 1, 2013 – June 30, 2013)

Per Article II, Division I, Section 11-32(c) of Chapter 11 of the Greensboro Code of Ordinances, entitled "Minimum Housing Code," attached is the quarterly activity report, respectfully submitted for your review.

With the continual implementation of changes and improvements to internal processes and the filling of key administrative and field positions within the Code Compliance Division over the next quarter, future reports should continue to reflect improved outcomes and results.

EB  
Attachment

cc: Sue Schwartz, FAICP, Director  
Barbara Harris, Manager, Neighborhood Services Division

**CODE COMPLIANCE ACTIVITY REPORT**

Quarter Ending 6/30/13	QTR ending 3/31/13	QTR ending 6/30/13	Comments
<b>1 Active Cases (as of June 30, 2013)</b>			
*Housing (owner occupied & rental)	601	616	
Nuisance	91	412	seasonal increase due to vegetation growth
Vehicle	30	42	
Zoning	28	49	
<b>TOTAL Active Cases</b>	<b>750</b>	<b>1119</b>	
<i>*includes cases referred to Min. Housing Standards Commission</i>			
<b>2 Cases Closed (during April 1, 2013 - June 30, 2013)</b>			
Housing (owner occupied & rental)	145	140	
Nuisance	242	1,599	seasonal increase due to vegetation growth
Vehicle	307	316	
Zoning	632	570	
<b>TOTAL Cases Closed</b>	<b>1,326</b>	<b>2,625</b>	
<b>3 Cases Granted Extensions Beyond 90 days by Director of PCD.</b>	n/a	*	
<i>*item not in ordinance until approved by Council 7/16/13</i>			
<b>4 Cases Before Minimum Housing Commission</b>			
New Cases / Units Heard	11	51	
Continued Cases / Units Heard	25	25	
<b>Total Cases / Units Heard</b>	<b>36</b>	<b>76</b>	
Outcomes:			
Repair or Demolish Orders Upheld	6	18	
Cases / Units Continued	30	57	
Cases / Units Recinded (brought into compliance)	0	1	
<b>5 Demolitions</b>			
Total Demolished	0	0	
Total Pending Demolition	57	57	
Bids Let for Contract to Demolish	0	0	
Asbestos Testing	0	0	
Demolitions Canceled (in compliance or demo by owner)	1	2	



August 9, 2013

**TO:** Denise Turner Roth, City Manager

**FROM:** David Parrish, Assistant City Manager

**SUBJECT:** North Carolina A&T State University Campus Walk

In July, we had a collaborative meeting with staff from North Carolina Agricultural & Technical State University. We took this as an opportunity to discuss any City plans for the area around the campus and likewise for them to share any plans and current work around the campus. This was a fruitful meeting and inspired some new approaches to open lines of communication and cooperation between our two organizations.

One such idea that we have initiated is a Campus Walk. This will be similar to our neighborhood walks, but on a smaller scale. We have scheduled mostly the City infrastructure department heads for this initial meeting, including Parks & Recreation, Field Operations, Transportation, Water Resources, Engineering & Inspections, and Planning. This concept was well received by NCA&T and they are excited about the opportunity to walk the campus and discuss projects, plans, and ideas. This initial walk is scheduled for Tuesday, September 3 at 9:00 am. We will meet with Assistant Vice Chancellor Andy Perkins and other NCA&T staff, and walk with them to highlighted areas for discussion.

This is expected to be a great opportunity for both organizations to share ideas, staff to see issues first hand, and have open lines of communication. If it goes well, we plan to schedule similar walks in the future.

DP/mm



# Current Public Records Requests Update August 2, 2013

Date Requested	Requestor	Subject	Status
1/16/2013	Eric Ginsburg	Socialist request Email Search - 141,954	Four batches have been completed. (4/23/2013 & 5/24/13, 6/17/13, & 6/25/13) and made available to requestor. Staff continuing to review emails. Another batch will be available on 8/12/13.
2/8/2013	Eric Ginsburg	Palestine, Candlelight Vigil, Gaza Email Search - 120,215	Four batches have been sent to the requestor (5/10/13, 5/17/13, 6/7/13, & 6/17/13. Staff is continuing to review emails.
5/30/2013	Charles Cherry	Pending GPD Lawsuits	Initial documents were provided on 6/14/13. Legal is reviewing remaining documents.
6/18/2013	Eric Ginsburg	Noise Calls	Staff is continuing to process this request and has provided progress updates to requestor.
7/5/2013	Roch Smith	Downtown Video	Staff is reviewing available video footage.
7/8/2013	Eric Ginsburg	Curfew Emails Emails; 406	Staff emails have been provided. City Attorney is soliciting personal emails from Councilmember's.
7/18/2013	Roch Smith	GPD Database Indexes	Initial documents provided.
7/23/2013	Roch Smith	Councilmembers Information Requests	Staff is reviewing this request for available information.
7/24/2013	Roch Smith	Incumbent Candidate Requests	Staff is reviewing this request for available information.
7/24/2013	Billy Jones	Incumbent Candidate Requests	Staff is reviewing this request for available information.
7/31/2013	Billy Jones	East Market Street Development Corp	Staff is collecting the requested information.



Date Requested	Requestor	Subject	Status
8/1/2013	Charles Cherry	Karen Walter's Lawsuit	Staff is reviewing this request for available information.
8/5/2013	Mike Carter	Email Correspondence from 8/1/11 to 8/5/13	Staff is conducting email search.
8/6/2013	Moe Baddourah	Council Person Moe from SC- Request for Job Description	Information has been made available; waiting on requestor to return phone call providing email address to send the information.
8/8/2013	Lynn Gustafson	City Manager Compensation Survey	Staff is collecting the requested information.
8/9/2013	Stephen Poole	Civil Rights Museum	Staff is reviewing this request for available information.

<b>Weekly Totals (8/5/13-8/9/13):</b>	
Number of PIRTS Opened	38
Number of PIRTS Closed	35
Average Completion Time	2.43 days
<b>Totals Since January 1, 2013:</b>	
Number of PIRTS Opened	542
Number of PIRTS Closed	501
Average Completion Time	7.36 days

**Public Affairs  
Contact Center Weekly Report  
Week of 7/29/13 – 8/4/13**

**Contact Center**

5416 calls answered this week

**Top 5 calls by area**

**Water Resources**

Balance Inquiry – 1000  
IVR/Pay by Phone – 324  
New Sign Up – 248  
Cutoff Requests – 175  
Bill Extension – 144

**Field Operations**

Bulk Guidelines – 144  
Repair Can/Garbage – 86  
Mattress Go Round – 69  
HHW/Transfer – 54  
No Service/Garbage – 48

**All others**

Police/Watch Operations – 287  
Courts/Sheriff – 73  
Overgrown Lots – 51  
HR/Employment – 43  
Privilege License – 39

**Comments**

We received a total of 6 comments this week:

**Executive – 2 comments:**

- Caller really appreciates living in Greensboro, thinks the City government is really good. Especially appreciates the Police Department. She feels safe with them here.
- Customer called to voice her support for City funding of the International Civil Rights Museum. Customer said children from all over the state attend the museum as a part of the school curriculum. As an educator, she believes it is a very important historical lesson for them.

**Field Operations - 3 comments:**

- Caller wants to thank the bulk waste crew. He said he called in about bulk that was left out. The crew took care of it and did a great job.
- Thanks for the prompt pothole repair.
- Caller wants the supervisor to know he appreciated the drivers coming back for yard waste. He really wants to thank them as he knows they made a special trip to come back and pick it up.

**Parks and Recreation – 1 comment:**

- We have visited Greensboro from time to time and have come to look forward to spending time on each trip at the Arboretum. This really is a crown jewel of the metropolitan area and one of the best such places we have seen here or overseas. Our sincere thanks to those who work there and those who provide resources for this splendid garden spot.

**Overall**

Calls about overgrown lots continued to increase while calls for employment remained steady last week. Call volume remained busy through the end of the week.