Office of the City Manager
City of Greensboro

November 01, 2013

UPCOMING MEETINGS	
• Nov 12 at 5:30pm	City Council Meeting
• Nov 13 at 1:30 pm	ED Committee Meeting
• Nov 19 at 5:30pm	City Council Meeting

TO: Mayor and Members of Council

FROM Denise Turner Roth, City Manager

SUBJECT: Items for Your Information

Council Follow-Up Items

Downtown Decorative Crosswalk Repair
Attached is a memorandum from Transportation Director Adam Fischer, dated October 30, 2013, providing an update on the first phase of repairs for the decorative crosswalks in downtown Greensboro.

Status of Expiring TRC Plans
Attached is a memorandum from Planning Director Sue Schwartz, dated November 1, 2013, regarding the changing of the expiring date on the plans approved by Technical Review Committee (TRC) between January 1, 2008 – December 31, 2011, which are now expiring on December 31, 2013.

GTA Awarded LEED Gold Certification
Attached is a memorandum from Facilities Construction Division Manager Butch Shumate, dated October 30, 2013 regarding the new Greensboro Transit Authority's new Operations and Maintenance Facility and Administrative Offices receiving Leadership in Energy and Environmental Design (LEED) Gold Certification.

Public Information Request Report
Attached is the weekly Public Information Request Report for the week of November 1, 2013.

Contact Center Feedback
Attached is the weekly report generated by our Contact Center for the week of October 21, 2013 through October 27, 2013.

Small Group Meetings
For the week of October 28, 2013 through November 1, 2013, there were no small group meetings between City Staff and [more than two but less than five] Councilmembers.

DTR/mm
Attachments

Engineering & Inspections
City of Greensboro

GREENSBORO

October 30, 2013

TO: David Parrish, Assistant City Manager

FROM: Butch Shumate, Facilities Construction Div. Manager

SUBJECT: New GTA Building Certified Leadership in Energy and Environmental Design (LEED) Gold

Greensboro Transit Authority's new Operations and Maintenance Facility & Administrative Offices have officially received LEED Gold Certification! The facility was dedicated on June 22, 2012, and staff has worked with the design team over the last year submitting final documentation required to achieve this mark. This becomes the City of Greensboro's first LEED Certified building and the first to achieve a Gold rating. The US Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED) rating system is a nationally accepted third party certification program for green building design, construction, and operation. LEED provides four measures of performance: basic certification; Silver; Gold; and Platinum, based on a set of prerequisites and credits in five key areas: sustainable site development; water savings; energy efficiency; materials selection; and indoor environmental quality. The new facility reduces its carbon footprint by utilizing natural daylight, automated lighting controls, enhanced energy efficiencies and thermal envelope, vegetative roof, highly recyclable and local materials encompassed with a 40-year building commitment to the facility.

The 65,000 square foot building sets on 17 acres, a large part of the funding for this project was from the **A**merican **R**ecovery and **R**einvestment **A**ct of 2009. The Building was constructed of 100% US made materials at a total cost of $18 million dollars.

bs

Department of Transportation
City of Greensboro

GREENSBORO

October 30, 2013

TO: David Parrish, Assistant City Manager

FROM: Adam Fischer, PE, Director of Transportation

SUBJECT: Update on Repair of Downtown Decorative Crosswalks

We have received bids for the first phase of repair for decorative crosswalks in Downtown Greensboro. This project involves cleaning, imprinting (as necessary) and recoating of these crosswalks. The anticipated date that the contractor can start work is November 11, 2013. In order to save costs on the contract, Greensboro Department of Transportation staff will provide traffic control for the work. It is expected that the contract will take approximately 25 calendar days to complete but that schedule could vary due to weather and in order to avoid impacts on scheduled special events in the Downtown area.

We will issue press releases in advance of any work starting on the crosswalks in order to notify affected stakeholders. Crosswalks to be recoated in this upcoming contract include:

- Elm St / Bellemeade St
- 249 N. Elm St (mid-block)
- Elm St / Friendly Ave
- Elm St / Market St
- 113 S. Elm St (mid-block)
- Elm St / February One Pl
- Davie St / Friendly Ave

Two more contracts will be needed to complete the remainder of the decorative crosswalks in the Downtown area. We expect to let those contracts in the Spring and Summer/Fall of next year

AF / cs

One Governmental Plaza, PO Box 3136, Greensboro, NC 27402-3136 336-373-CITY (2489)

Planning Department
City of Greensboro

GREENSBORO

November 1, 2013

TO: David Parrish, Assistant City Manager

FROM: Sue Schwartz, FAICP, Planning Director

SUBJECT: Status of Expiring TRC Plans

INTRODUCTION:

Projects with site plans or preliminary subdivisions approved by the Technical Review Committee (TRC) are given two years to complete construction. Typically, this is enough time for a project to secure building permits, construct the improvements and obtain Certificates of Occupancy. If that is not the case, the Land Development Ordinance allows the approval to continue as long as the construction activity does not cease for more than 180 days (site plans) or there is not more than two years between the recording of phases (subdivisions). Over the past several years there have been many plans approved by the TRC that are in various stages of development and not complete. The city and state recognized this situation and have taken action to allow the projects to continue but, those continuances are about to expire on December 31, 2013.

HISTORY:

Due to a decrease in building activity, TREBIC requested that the City extend the approval period for plans already approved by the TRC. Eliminating the need for developers to come back to the TRC to obtain re-approval of the project would save time and money when they decided to proceed. Below is a brief history of city and state action related to plan approvals:

March 2009: On March 17, 2009 the Greensboro City Council amended the Unified Development Ordinance with the adoption of Ordinance #09-48 which in effect extended all plans that were valid as of that date till March 17, 2011.

April 2009: Greensboro revised the Unified Development Ordinance (within two years of the NPDES permit) to require plans submitted after June 1, 2009 to provide stormwater runoff control in all watersheds. Implementation of that change allowed the submission/approval of a stormwater plan, prior to June 1, 2009, as long as a full development plan is approved by TRC prior to December 31, 2009.

July 2009: Session Law 2009-406 suspended the expiration of plans between January 1, 2008 and December 31, 2010.

June 2010: City Council replaced the previous Unified Development Ordinance with the current Land Development Ordinance. This adoption included a provision to allow the use of both Ordinances (UDO/LDO) for one year.

July 2010: Session Law 2010-177 extended the previous state extension to the period between January 1, 2008 and December 31, 2011.

July 2011: The effective date for the Land Development Ordinance.

IMPLICATIONS:
Preliminary subdivision plats, site plans and stormwater management plans approved by the TRC between January 1, 2008 and December 31, 2011, which were typically due to expire in two years, are due to expire on December 31, 2013. There were approximately 480 plans approved by TRC within that time period. There were also 87 Stormwater Management Plans submitted and approved by the June 2009 deadline for grandfathering. Of those 87, only 25 have received TRC Site Plan Approval.

PROJECT - PLAN STATUS:
Below is a summary of the status of plans based on the extent of construction activity that has occurred:

1. Plans Approved without any Construction Activity and Stormwater Plans without a Development Plan Approved by TRC by 12/31/13:

   For these projects to continue, the plans must be revised to comply with the current ordinance and resubmitted for TRC review and approval.

2. Plans Approved with Construction Activity that has begun and ceased for a period greater than 180 days (or two years between the recording of phases):

   For these projects to continue, one copy of the approved plan must be presented at a TRC meeting to determine the revision(s), if any, necessary to comply with the current Ordinance without adversely affecting any improvements already made to the site.

3. Plans Approved with Construction Activity that has begun and has not ceased for a period greater than 180 days (or two years between the recording of phases):

   These projects may continue in compliance with the previously approved plans.

NEXT STEPS:
As the December 31st deadline approaches, staff has made contact with the local engineering community and TREBIC; along with a public information campaign underway, including the city's website, working with local publications, and planned press releases.

If you have any questions or need additional information please do not hesitate to contact Steve Galanti at 336-373-2918.

SS/sg

GREENSBORO

Current Public Records Requests Update November 1, 2013

Date Requested	Requestor	Subject	Status
5/30/2013	Charles Cherry	Pending GPD Lawsuits	Initial documents were provided on 6/14/13. Legal is reviewing remaining documents.
6/10/2013	George Hartzman	Renaissance/Bessemer Shopping Center Emails- 7,973	Documents have been provided to requestor. First batch of emails was made available- 10/7/13- Staff is continuing to review emails.
7/5/2013	Roch Smith	Downtown Video	Staff is reviewing available video footage and determining what is releasable.
7/8/2013	George Hartzman	Video from Center City Park & Festival Park	Staff is reviewing available video footage and determining what is releasable.
7/18/2013	Roch Smith	GPD Database Indexes	Initial documents provided. GPD and City Attorney are reviewing to determine available records. City IT and Legal determining remaining items from request that need to be released.
7/23/2013	Roch Smith	Councilmembers Information Requests	Released initial information; Staff continuing to review this request for available information.
7/24/2013	Roch Smith	Incumbent Candidate Requests	Staff is reviewing this request for available information.
7/24/2013	George Hartzman	Incumbent Candidate Requests	Staff is reviewing this request for available information.
7/24/2013	Billy Jones	Incumbent Candidate Requests	Staff is reviewing this request for available information.
8/5/2013	Mike Carter	Email Correspondence from 8/1/11 to 8/5/13 Emails: 35,931 + 239,652	Batch of emails was provided to requestor on 9/13/13. Staff will review emails as available.
8/9/2013	Stephen Poole	Civil Rights Museum Email: 23,060	Staff has sent requestor some information. Staff is reviewing emails as available. One batch of emails was provided on 10/31/13.
8/21/2013	Mr. Lassiter	Emails: P&R and Developmental Associates from 1-1-12 to 8-18-13 Email: 765	Staff is reviewing emails as available. Released batch 10/16/13.
9/24/2013	George Hartzman	Email Search Emails-6,569	Staff is reviewing emails as available.
9/26/2013	Ivan Cutler	Request for employee and departmental emails	Staff is collecting the requested information.

Date Revised: 11/1/2013

Current Public Records
Request Update

GREENSBORO

Date Requested	Requestor	Subject	Status
10/1/2013	William England	Alleyway South of Market Street between McIver Street and Tate Street	Staff is reviewing for available information.
10/28/2013	Doug Adkins	Correspondence on Sexually Oriented Business ordinance and APA consultant Emails- 1,866	Staff is reviewing emails as available.
10/29/2013	Roch Smith	Susan Danielsen's Emails for 10/21/13 to 10/25/13 Emails- 823	Staff is reviewing emails as available.
10/29/2013	Roch Smith	On-Body Camera Policy - Allen Johnson's Article Emails- 44	Staff is collecting the requested information and reviewing emails as available.
10/30/2013	Troy Zieman	CO, Code Violations, Environmental Conditions	Staff is collecting the requested information.
10/31/2013	Marina Levy	Payroll Cards	Staff is collecting the requested information.
11/1/2013	Ron Triplette	Salary Range for Centralized Permitting Department	Staff is collecting the requested information.

Weekly Totals (10/28/13-11/1/13):	
Number of PIRTS Opened	**12**
Number of PIRTS Closed	**15**
Average Completion Time	**16.27 days**
Totals Since January 1, 2013:	
Number of PIRTS Opened	**749**
Number of PIRTS Closed	**725**
Average Completion Time	**8.20 days**

Date Revised: 11/1/2013

Public Affairs
Contact Center Weekly Report
Week of 10/21 – 10/27/13

Contact Center
4151 calls answered this week

Top 5 calls by area

Water Resources	Field Operations	All others
Balance Inquiry – 693	Mattress Go Round – 83	Police/Watch Operations – 403
IVR/Pay by Phone – 154	Bulk Guidelines – 41	Courts/Sheriff – 64
General Info – 148	EOW Recycling – 41	Privilege License - 46
New Sign up – 130	Dead Animal Pick up – 40	HR/Employment - 32
Cutoff Requests – 110	Loose Leaf Collection - 39	GTA - 30

Comments

We received a total of **8** comments this week:

Executive – 1 comment:

- In these tough economic times, why would you place additional economic burden on businesses, especially small businesses? Simply for a superficial name change? That money could be better spent a million other ways such as assisting a small business; filling the empty storefronts (TJ Maxx, Bed, Bath & Beyond, 13 Bones, etc.) Sounds like council is taking on a task just to keep busy and trying a diversionary tactic to avoid important issues.

Field Operations - 2 comments:

- Thank you to the crew who recently, today, for mowing at War Memorial Stadium. Looks very nice, great job.

- Caller wants to thank the recycle crew for giving excellent service. He said they emptied the can even though it was not all the way at the street. The can was near the building and they got it anyway.

Human Resources – 1 comment:

- City retiree complains that the Police Chief gets a large salary increase, but the retiree's check does not increase.

Public Affairs – 1 comment:

- Caller wants to personally thank Contact Center employee for getting the street sweeper out there so quickly. He is very appreciative.

Transportation – 1 comment:

- Resident wants to thank crew for cutting down shrubs that were a sight obstruction.

Water Resources – 2 comments:

- Last night we lost our water when the gas company contractors hit the line while putting in a gas line to our house. First two men of the "emergency" crew came out last night to try to help us and they were very nice and helpful. Then, a digging crew came out later and did everything they could to get us some water. The foreman on call and his crew went above and beyond their duty to help us with a temporary water solution despite all the issues they encountered. They kept coming up with new ideas and eventually we got some water. We really, really, really appreciate how nice and helpful they were!

- It is very unreasonable for the city to hold $150 for years and never return it. We're making interest on it. It's not fair that we charge a young couple so much money for a deposit. It would take them months to use that much water.

Overall

Calls about loose leaf collection increased last week while calls about employment remained steady. Call volume was busy through the end of the week.