

# **Request for Qualifications**

## **Renovation of Fire Stations for the City of Greensboro**

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The City of Greensboro's Facilities Division is requesting qualification proposals from qualified providers for the following services:

The qualified provider shall engage in a professional service contract for design services related to renovating existing Fire Stations for the City of Greensboro. Services shall be provided at various locations and scope of work to be determined by the City of Greensboro's Fire Department and the Division of Facilities Staff. The City will specify services to be performed by the Engineer in the form of a written proposal or on AIA document.

This agreement will involve the execution of a master contract between the City of Greensboro and the selected company or firm. The agreement will be for services and criteria as identified and outlined by the Request for Qualifications (RFQ).

All interested parties are invited to submit an expression of interest to obtain the Request for Qualifications (RFQ) package.

All expressions of interest are to be submitted by **Friday, September 30, 2016**. RFQ packages may be mailed out or electronically forwarded, as requested, by Friday, October 7, 2016.

Proposers shall submit the completed RFQ (one (1) signed original and four (4) copies of their proposal) **no later than 2:00pm on Friday, October 14, 2016** to the following address:

**City of Greensboro  
Attention: Butch Shumate  
514 Yanceyville Street  
Greensboro, NC 27405**

RFQ's received after the above date and time may be returned un-opened to the proposer. All RFQ's received will be opened on date stated above.

All questions with regard to the RFQ must be submitted **no later than 5:00pm on October 12, 2016** and submitted / addressed via email to [Jerome.williams@greensboro-nc.gov](mailto:Jerome.williams@greensboro-nc.gov).

Questions received after the deadline will not receive a response.

The City of Greensboro reserves the right to reject any or all proposals for any reason and to waive informalities at the City's discretion.