

GREENSBORO DEVELOPMENT SERVICES DEPARTMENT

INSPECTION CHECKLIST: R-3 CHILDCARE IN A HOME:

BEFORE SCHEDULING APPOINTMENT:

- Privilege License Application Form in hand?
- Zoning Dept signed off on Privilege License Application?
- Fire Safety Inspection Report approved?
- Receipt for daycare inspection fee in hand?

INSPECTION ITEMS:

- Verify items above. If approvals or fees not evident, may verify by phone/verbal.
- Building Code Requirements
 - Volume VII safety violations? (esp. exit configuration & hardware, handrails, guardrails, pool enclosures)
 - IBC Requirements for “Group R-3 Childcare in a home”
 - ✓ Max cap’y 5 children of any age
 - ✓ Light & ventilation per IRC 1202
 - ✓ Children kept on level of exit discharge
 - ✓ Walls and ceilings in daycare area & exit to be of non-combustible materials
 - ✓ 1 – 2A;10B;C fire extinguisher, 40ft max travel distance to it
 - ✓ Smoke alarms as required for residence, hardwired if finishes removed
 - ✓ Permitted additions or alterations for daycare are subject to handicapped access, dependent on proportionality (20% of building cost)
- Zoning limitation: rarely an issue in R-3 facility
 - 25 sq.ft. floor are per child required by NC Division of Child Development
 - In home business not to exceed 25% of habitable space in house
 - Therefore, allow 1 child for each 100 s.f. of habitable space. Round up from .5

DOCUMENTATION:

- Sign off privilege license form in block, list facility type and capacity on form
- Contact:
 - Collections Dept. – (336)373-2501
 - Zoning – (336)373-2630
 - Inspection Dept. – (336)373-2155
- Don’t forget to log an inspection on a misc. permit (200500804 for this year) if your inspection count matters.
- I recommend keeping records of all electronic correspondence in a folder by address and date. You get no paper on these.