



June 10, 2011

TO: Mayor and Members of Council

FROM: Rashad M. Young, City Manager 

SUBJECT: Items for Your Information

Contact Center Feedback

Attached is the weekly report generated by our Contact Center for the week of May 30, 2011 – June 3, 2011.

Follow-up from June 7 City Council Meeting

- **Water Bills Processing Company:** The City of Greensboro's water bills are processed by Arista, a vendor located in Winston-Salem. The bills are processed and collated in Winston-Salem then delivered via truck to the US Postal Service Bulk Mail Center located on Pleasant Ridge Road, where they are mailed out to individual customers.
- **Sidewalk Installation:** The West Market Street Sidewalk project is 14,675 feet of sidewalk, almost 3 miles and is scheduled to be constructed in three individual sections: 3,000 feet from Ridgeway Drive to Starmount Drive; 3,100 feet from Village Lane to Walnut Circle; and 8,575 feet from Walnut Circle to Meadowood Drive. The North Carolina Department of Transportation, the funding source for the project, has advised us that by July 7 they will approve the project for bidding and construction. Our current schedule is to open bids on August 4 and start construction on October 17. With construction starting in October 2011, our contract calls for the project to be complete by May 4, 2012, but we anticipate an earlier completion if the weather is not extreme over the winter and spring.
- **FY 11-12 Budget Reduction by District:** Attached is a memorandum from Budget and Evaluation Director Larry Davis, dated June 10, 2011, providing the FY 11-12 Recommended Budget reductions by Council Districts.

City of Greensboro Charter Amendment

As part of the Greensboro Charter Amendment bill (HB 150; Ch. SL 2011-111) which became state law on June 8, changes were made to the City Manager's contracting authority. The City's charter now states that, 'a contract for the performance of services may be approved, awarded, and executed by the City Manager on behalf of the city, as provided by an ordinance duly adopted by the City Council.' In accordance with this change, it is necessary for the City Council to adopt an ordinance, which provides the City Manager the parameters and authority for adopting performance of service contracts. The current process, which allows the City Manager to approve all service contracts, regardless of financial amount and purpose, will remain in effect until the ordinance is established.

Budget Update

Attached is a memorandum from Budget and Evaluation Director Larry Davis, dated June 9, 2011, providing an explanation of the \$2.0M reduction in Water Resources Fund Recommended FY 2011-12 budget.

Tobacco Free Parks

Attached is a memorandum from Parks and Recreation Director Greg Jackson, dated June 9, 2011, providing the results from the June 8, 2011, Parks and recreation Commission meeting, regarding the Commission decision to reject the request to make all City's parks tobacco free.

Solar Photovoltaic Project

Attached is a memorandum from Engineering and Inspections Director Butch Simmons, dated June 9, 2011, regarding a solar photovoltaic project, that was reported in the News & Record on June 9, 2011.

Guilford County Parks Management Reimbursement

Attached is a memorandum from Parks and Recreation Director Greg Jackson, dated June 9, 2011, regarding the notification by Guilford County that their current FY11-12 budget will be \$168,560 less than the City requested for county park operations at Bur-Mil and Hagen Stone Park.

Library Computer Usage and Incident Reports

Attached are the monthly Computer Usage and Incident reports generated by the Greensboro Public Library for the month of May 2011.

RMY/mm
Attachments

cc: City Manager's Office
Global Distribution List

**Public Affairs Department
Contact Center Weekly Report
Week of 5/30/11 - 6/3/11**

Contact Center

4697 calls answered this week

Top 5 calls by area

Water Resources

Balance Inquiry– 1231

New Sign up – 190

General Info – 166

Request to Cutoff – 154

Bill Extension – 145

Field Operations

Landfill/Transfer/HHW– 125

Bulk Guidelines – 115

Repair Can/Garbage – 74

Collection Day – 52

No Service/Garbage – 44

All others

Police/Watch Operations – 224

Courts/Sheriff – 75

Overgrown Lots – 45

Police Records – 30

Privilege License – 28

Comments

We received a total of **0** comments this week:

Overall

Calls about overgrown lots decreased last week. Call volume was busy for the week due to the City being closed on Monday for the Memorial Day holiday.

Budget and Evaluation
City of Greensboro



June 10, 2011

TO: Rashad Young, City Manager

FROM: Larry Davis, Budget and Evaluation Director

SUBJECT: Recommended Budget Reductions Identified by Council District

Attached is a spreadsheet listing all budget reductions included in the FY 11-12 Recommended Budget that can be attributable to or identified with a council district. The list focuses mainly on reductions that would occur at facilities such as recreation centers and branch libraries.

The list does not include budget reductions tied to a particular location if that facility is considered to have a citywide or region wide audience or service area. These include reductions at facilities such as the Central Library, the Historical Museum and the War Memorial Coliseum Complex and services such as the downtown walking patrol.

LD
Attachment

Recommended FY 11-12 Budget Reductions
Identified by Council Districts

Reduction

Fire

- Reduce contributions for contracted service with outside departments

Parks and Recreation

- Bicentennial Garden Reduction
- Caldcleugh Center Reduction
- Carolyn Allen Ball Field Maintenance Reduction
- Gillespie Golf Course Club House Reduction
- Country Park Reduction
- Craft Center Reduction
- Glenwood Center Reduction
- Lake Wardens Reduction
- Leonard Center Reduction
- Lewis Center Reduction
- Lindley Center Reduction
- Regional Park Reduction - Hester
- Regional Park Reduction - Jaycee
- Regional Park Reduction - Barber
- Regional Park Reduction - Bryan
- War Memorial Stadium Tennis Courts Reduction
- Trotter Center Reduction
- Warnersville Center Reduction
- Folk Center Reduction (Closing)

Libraries

- Vance Chavis Branch Reduction
- Benjamin Branch Reduction

Total

District #1	District #2	District #3	District #4	District #5	Total
		..			
\$82,614				\$110,502	\$193,117
			\$5,195		\$5,195
\$500					\$500
			\$3,550		\$3,550
\$5,000					\$5,000
		\$5,050			\$5,050
	\$1,000				\$1,000
\$3,000					\$3,000
	\$56,276	\$56,276			\$112,552
				\$1,000	\$1,000
		\$1,500			\$1,500
			\$1,830		\$1,830
				\$4,130	\$4,130
		\$5,000			\$5,000
\$8,000					\$8,000
	\$4,500				\$4,500
	\$1,000				\$1,000
				\$3,735	\$3,735
\$2,585					\$2,585
			\$87,954		\$87,954
	\$42,682				\$42,682
		\$67,094			\$67,094
\$101,699	\$105,458	\$134,920	\$98,529	\$119,367	\$559,973

Budget and Evaluation
City of Greensboro



June 9, 2011

TO: Rashad Young, City Manager

FROM: Larry Davis, Budget and Evaluation Director

SUBJECT: Reduction in Water Resources for Final Budget

The Water Resources Recommended FY 2011-12 budget includes a double budgeted item that needs correction. The intended budgeted amount for purchase of water from the Piedmont Triad Regional Water Authority (PTRWA) is \$2,000,000. This figure was budgeted twice; once in account used for water purchases from other jurisdictions and once in an account used for other payments to the PTRWA. Removal of this double budgeted item will reduce the Water Resources Budget, separate from any other final budget changes, by \$2,000,000.

LD

cc: Kristine Williams, Water Resources
Mary Vigue, Budget and Evaluation

Parks & Recreation Department
City of Greensboro



June 9, 2011

TO: Denise Turner, Assistant City Manager

FROM: Greg Jackson, Director

SUBJECT: Tobacco Free Parks – Parks & Recreation Commission Vote

At the April 13, 2011, Parks and Recreation Commission meeting, representatives from the Cone Health Foundation asked the Commission to support a new ordinance or policy, making all city parks 100% tobacco free.

In response, commissioners asked that a 30-day public comment period be made available before voting on the request. The comments were compiled by the City Contact Center and shared with the commissioners. A total of 563 public comments were received through e-mails and phone calls. Of those recorded, 412 people (73%) were in favor of tobacco free parks. There were 147 people (26%) opposed to tobacco free parks and four responses were listed as undecided.

At its monthly meeting on Wednesday, June 8, 2011, the Commission considered the request from the Cone Health Foundation. During the meeting, a public comment period was held where speakers from the floor shared their thoughts both for and against the policy. After much discussion, the commissioners felt that making all city parks 100% tobacco free was excessive and thus rejected the request by a vote of 8-0.

If you have any additional questions, please feel free to give me a call.

GJ/lt

cc: Chris Wilson, Division Manager, Park Management and Operations



June 9, 2011

TO: Rashad M. Young, City Manager
FROM: Butch Simmons, Director
SUBJECT: Solar Photovoltaic Project

The Engineering & Inspections Department issued a request for qualifications (RFQ) in the Greensboro News & Record on Sunday May 29, 2011, in order to determine the feasibility of creating a partnership which would allow the City to install a large (1 Mega Watt) solar photovoltaic (PV) project on City facilities with little or no up-front costs to the City. The June 7th pre-bid meeting was well attended with 14 individuals representing 12 firms.

The City desires to utilize the solar energy potential, at its facilities, to produce energy and associated financial & environmental benefits for the City. The selected contractor shall be fully responsible for all aspects of the design, permitting, qualifying, construction, financing, operation and/or negotiation of purchase agreements, as necessary, to beneficially utilize the photovoltaic systems. The City will consider proposals for all proven photovoltaic technologies, contract terms and durations.

We believe a project can be structured such that local investors using their tax liability will be able to fund the installation with little or no up-front costs for the City. During a seven-year period after construction, the City would lease the equipment using offset electricity costs while the investors recovered their investment through the federal and state tax incentives. The City would own the environmental benefits throughout the life of the equipment. After the seven-year lease, the City would own the installed equipment and all energy and environmental benefits.

ANTICIPATED BENEFITS

- Positive cash flow throughout, no budget burden!
- \$7 million system installed at no-cost to the City
- The system size is anticipated to be approximately 1 MW
- The system will generate approximately 1.2 million kWh per year
- This electricity is worth approximately \$100,000 in the first year
- With the anticipated increase in the electric rate this is worth approximately:
 - \$140,000/year in year 8,
 - \$322,000/year in year 25, and
 - \$4.7 million over a twenty five year lifetime
- Fixed annual cost for the electricity produced by the system for the first 7 years
 - This will save the City an estimated \$114,000 for this period

- The City will retain the renewable energy certificates (RECs) throughout
 - This allows the City the right to claim the environmental benefits

The details are yet to be worked out.

BS/mm

Parks & Recreation Department
City of Greensboro



June 9, 2011

TO: Denise Turner, Assistant City Manager

FROM: Greg Jackson, Director

SUBJECT: Guilford County Parks Management Reimbursement

On June 6, 2011, representatives from Guilford County informed the City of Greensboro that their current 2011-2012 budget would fund reimbursement of contracted county park operations for Bur-Mil Park in the amount of \$356,959 and Hagan Stone Park in the amount of \$285,952. This is a \$168,560 less than the City requested from Guilford County.

By contract, the City is obligated to adhere to the County's budget direction. Staff is preparing reduction scenarios to meet the financial guidelines as directed. The reduction scenarios will result in a reduction of staff and service. Staff will work to minimize impacts on high level indicators while developing the budget reduction scenarios.

We anticipate having a reduction recommendation for Guilford County next week. If you have any additional questions, please feel free to give me a call.

GJ/lt

cc: Chris Wilson, Division Manager, Park Management and Operations
Tracy Pegram Bur-Mil Park and Hagan Stone Park General Manager

Greensboro Public Library Internet Usage Statistics
9:00 am 5/1/2011 – 9:00 pm 5/31/2011

Background Information:

- Number of overall web hits – 100% of web hits for the period in question – 96,053,266
- Number of hits on the porn category – (percent)
42,003 (.04%) four hundredths of one percent
- Number of Computer Users
44,150

**Greensboro Public Library
Library Incident Report By Category
May, 2011 Monthly Report**

Incidents by Category	Central Library	Benjamin Branch	Glenwood Branch	Hemphill Branch	Kathleen Edwards Family Branch	McGirt-Horton Branch	Vance-Chavis Branch	Total no. of Incidents	Total no. of Bans
Assault	1	0	0	0	0	0	0	1	1
Alcohol	2	0	0	0	0	0	0	2	2
Communicating Threat	0	0	0	0	0	0	0	0	0
Computer Misuse	0	0	0	0	0	0	0	0	0
Customer Complaint	0	0	0	0	0	0	0	0	0
Disorderly Conduct	9	0	0	0	0	1	0	10	6
Drug Paraphernalia	0	0	0	0	0	0	0	0	0
Eating	1	0	0	0	0	0	0	1	1
Excessive Baggage	0	0	0	0	0	0	0	0	0
Fire	1	0	0	0	0	0	0	1	0
Indecent Behavior	1	0	0	0	0	0	0	1	2
Littering	0	0	0	0	0	0	0	0	0
Loitering	1	0	0	0	0	0	0	1	0
Lost Property	1	0	0	0	0	0	0	1	0
Medical	2	0	0	0	0	0	0	2	0
Missing Person	0	0	0	0	0	0	0	0	0
Panhandling	0	0	0	0	0	0	0	0	0
Pornography	1	0	0	0	0	0	0	1	0
Potential Problem	0	0	0	0	0	0	0	0	0
Sleeping	5	0	0	0	0	0	0	5	5
Smoking	0	0	0	0	0	0	0	0	0
Theft	5	0	0	0	0	0	0	5	1
Trespassing	4	0	0	0	0	0	0	4	3
Unattended Child	0	0	0	0	0	0	0	0	0
Vandalism	4	0	0	0	0	0	0	4	0
Weapons	0	0	0	0	0	1	0	1	0
Warrant	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
Grand Total	38	0	0	0	0	2	0	40	21