



April 16, 2010

TO: Mayor and Members of Council
FROM: Rashad M. Young, City Manager *not for*
SUBJECT: Items for Your Information

CORRECTED VERSION

Contact Center Feedback

Attached is the weekly report generated by our Contact Center for the week of 4/5/10 – 4/11/10.

Follow-up Items from April 6th, Work Session

Attached is a memo from Nelsie Smith, Assistant to the City Manager, providing a follow-up to several items discussed at the April 6th work session on the budget.

Cost of HEAT Bus Service to GTCC

As a follow-up to a question posed by Councilwoman Wade at the April 6, 2010 City Council Meeting, the Department of Transportation and the Greensboro Transit Authority provided the attached cost analysis for the free HEAT bus service to GTCC.

Zoning Commission Meeting Results

Attached please find the results of the April 12th, 2010 Zoning Commission Meeting.

Consultant Update for Landfill RFP

Attached is an update from Deputy City Manager Robert Morgan regarding the consultant for the Landfill RFP.

Downtown Handicapped On-Street Parking

Attached is a memo from Adam Fischer, Director of Transportation with an update on downtown handicapped on-street parking.

City of Greensboro E-Procurement Upgrade

The City of Greensboro, North Carolina will be upgrading its E-procurement system to better serve the needs of our organization and its suppliers. These changes to the system, will take effect at 8:00am on April 19th, 2010. Please note that access to this system will be interrupted from April 14th, 2010 through approximately 8:00 am EST, April 19th and with these upgrades to our site, we hope the system will be more user friendly and easier to navigate for all of our suppliers. If you have any questions or concerns please contact the purchasing staff at (336) 373-2192.

Loitering in Bus Stops

At the April 6, 2010 City Council meeting there was discussion related to 1) loitering at bus stops/shelters and 2) if the reference to schools in the loitering code included colleges/universities as it relates to solicitation distance from schools. There will be two items on the May 4, 2010 City Council meeting agenda that will require separate action by the City Council. The first will add a new code provision prohibiting loitering for the improper purpose of impeding ingress and egress. The second will amend the current no loitering within 300 feet of schools to include colleges and universities. Additionally, the following paragraph is a summary from the Legal Department of current City Code or State Law that prohibits loitering.

Current Code or state law already prohibits loitering for three improper purposes. (See Loitering for the Purpose of Engaging in Drug- Related Activity, 18-46, Loitering (on sidewalks) 18-44, Greensboro City Code, and Loitering for the Purpose of Engaging in Prostitution Offense, N.C G.S. § 14-204.1) These laws apply to persons “who remain or wander about in a public place” and both prohibit activities such as “repeatedly beckoning to, stopping, or attempting to stop passers-by..., repeatedly stopping or attempting to stop motor vehicles, repeatedly interfering with the free passage of other persons,”. However they only prohibit these activities when they are associated with the improper purpose of drug seeking activity, solicitation of prostitution or obstructing the passage of persons on the streets or sidewalks. Loitering itself is constitutionally protected as “free assembly”.

Letter to Summerfield Regarding Lake Higgins

At the request from City Council, attached is a letter from the Director of Parks and Recreation, Greg Jackson, dated April 15, 2010, to the Town Manager of Summerfield, Michael M. Brandt, requesting financial support to keep Lake Higgins open for the FY 2010/11 budget.

Downtown and High Point Road Cameras

Attached is an update regarding the status of the surveillance cameras for the Downtown and High Point Road areas from Information Technology Director, Darryl Jones.

Public Affairs Department Contact Center Weekly Report
Week of 4/5/10 - 4/11/10

Contact Center

5794 calls answered this week

Top 5 calls by area

Water Resources

Balance Inquiry – 1261
General Info. – 169
Phone Signups – 154
New Signup Info – 131
Bill Extension – 123

Field Operations

Bulk Guidelines – 134
No Service/Yard Waste – 75
No Service/Green Can - 70
EOW Recycling - 49
No Service/Bulk - 47

All others

Police/Watch Operations – 414
Warrants – 175
Landfill/Transfer/HHW – 148
Courts/Sheriff - 128
911/Non-emergency – 57

Comments

We received a total of 8 comments this week:

- 1 comment for **Budget and Evaluation**

Email comment: "Please do not close Lake Higgins! The lake is very needed by the public. Please look at other options to keep the lake open (fee structure & etc.). Thank you."

- 4 comments for **Field Operations**

Customer agrees with suggestion that bulk pickup be changed. He suggested every three weeks.

Caller would like to complain about the proposed budget cut regarding loose leaf pickup. She believes that the City should keep this service for the elderly.

Caller wanted to thank the yard waste crews and supervisors for the impressive and courteous service they provide every single week. She said the level of service has increased in quality dramatically over the past few years and states we have built a great team.

Resident is not satisfied with the way Greensboro does yard waste collection. He thinks the residents should haul their own yard waste away.

- 1 comment for **Guilford Metro 911**

Caller wanted to thank the GM911 dispatch office for their help with a domestic related attempted assault. His call to GM911 and their assistance helped minimize the negative impact of the ensuing problem that could have gotten out of hand otherwise. Overall, everyone did a great job handling this incident.

- 1 comment for **Public Affairs**

Email comment: "I liked your site."

- 1 comment for **Water Resources**

Caller is upset that bills are sent only two weeks before they are due. With vacations starting, people have an overdue bill when they get back home and no chance to pay on time. Customer is also upset that At Your Service had an event that occurred on March 13th when his bill did not mail until March 22nd, waste of paper.

Overall

We continued to receive calls about missed garbage cans and missed yard waste last week as customers were anxious to know when their garbage would be collected due to the City being closed on Good Friday. Call volume was busy for the start of the week but returned to normal by the end of the week.



April 15, 2010

TO: Rashad M. Young, City Manager

FROM: Nelsie L. Smith, Assistant to the City Manager 

SUBJECT: Follow-up Items from April 6, 2010 City Council Work Session

At the April 6, 2010 City Council Work Session on the FY 2010-2011 budget, City Staff was asked to follow-up on the following items:

1. Attached is a schedule from the Director of Finance, Rick Lusk, illustrating the total amount of bonds the City has issued since 2003.
2. As a result of the proposal to reduce the Fire District #13 service contract, it was presented that the first response unit will not be impacted but the second unit response (ladder company #14) service to the Reedy Fork area will be slower than it currently is but still within an acceptable timeframe given industry standards and regulations. The Fire Department determined that the response time for the second unit will increase by 1 minute and 45 seconds. However, the impact of this proposed change is mitigated by the improvement in the reliability of the service from 85% to 89%; better coordination among responding units due to providing the service internally; and, the insurance rating credit will increase from 90% to 100%.
3. Attached is a map outlining the locations where the free summer playground program was offered in 2009. The program typically runs for seven weeks starting in June and ending in August from 9 a.m. to 5 p.m. Monday through Thursday and 9 a.m. to 3 p.m. on Fridays. The program is proposed to be eliminated as part of the reduction in the FY 2010-2011 budget. Also attached is a listing of the number of registrants per location, as well as the number in attendance at each location for 2009.
4. The Police Department examined call data for all arrests or incidents involving individuals under the age of 16 (for all months in 2009) to determine the estimated cost per call. It should be noted that the data for 2009 indicated that there was not a specific increase in juvenile activity during the summer months. Based on the UNC Institute of Government's average cost per call for the City of Greensboro of \$297 (assumed entire Police budget divided by number of calls for service) and using an assumption that there were 1,304 juvenile incidents for 2009 that originated with a call for service to the Police Department, the total cost for the year was \$287,288. By only taking the cost of the officer per hour and multiplying it by the average length of a call, the cost per call would equal \$75.16 with an estimated annual cost of \$98,014.64 for juvenile calls.

5. Subsequent to the City Council Work Session, Councilman Thompson asked City Staff to review other communities in North Carolina that operate a loose leaf collection program. Attached is a benchmark analysis with data provided by the UNC School of Government that provides the information requested. The N/A in the “collection frequency” column indicates those communities that do not operate a loose leaf collection program.

6. The Department of Human Resources reviewed the number of vacant positions that were in the system as of April 15, 2010. The total number of vacant positions equaled 160 positions (not illustrated in full-time equivalents) with a total value equal to \$8.3 million. Additionally, the positions that are proposed to be eliminated during next year’s budget are included in the count as they are still considered vacant positions within the system as of April 15, 2010. See the chart below for more detailed information broken down by the number of days vacant:

Data as of 4/15/2010		
Days Vacant	Count	Cost
90 days	45	2,503,416
91 - 180 days	35	2,005,258
181 - 270 days	13	562,320
271 - 365 days	6	320,892
365+ days	44	2,128,863
Never Occupied	17	828,432
Total # Vacant	160	\$8,349,180

NLS
 Attachments

City of Greensboro

	Bonds Issued				Total
	2003	2005	2006	2008	
2000 Bond Referendum \$135.9 Million Authorization					
Street Improvements	\$ 17,330,000	\$ -	\$ 14,000,000	\$ 24,920,000	\$ 56,250,000
Public Transportation System	500,000	500,000	-	500,000	1,500,000
Neighborhood Redevelopment	-	-	1,500,000	-	1,500,000
Parks & Recreational Facilities	16,600,000	4,500,000	6,500,000	-	27,600,000
Library Facilities	3,320,000	1,700,000	-	-	5,020,000
Fire Stations	5,170,000	4,380,000	-	-	9,550,000
Law Enforcement Facilities	7,080,000	-	-	-	7,080,000
Natural Science Center	-	3,500,000	-	-	3,500,000
Totals - 2000 Bonds	\$ 50,000,000	\$ 14,580,000	\$ 22,000,000	\$ 25,420,000	\$ 112,000,000

	Bonds Issued	Total
	2008	
2006 Bond Referendum \$53.4 Million Authorization		
Fire Station	\$ 10,200,000	\$ 10,200,000
Greensboro Historical Museum	5,300,000	5,300,000
Library Facilities	4,800,000	4,800,000
Parks and Recreational Facilities	-	-
Economic Development	2,000,000	2,000,000
Totals - 2006 Bonds	\$ 22,300,000	\$ 22,300,000

	Bonds Issued	Total
	2008	
Two-Thirds Bonds \$2.5 Million Authorized 2008		
Public Buildings	\$ 1,000,000	\$ 1,000,000
P&R Facilities - War Memorial Stadium	1,500,000	1,500,000
Totals	\$ 2,500,000	\$ 2,500,000
Combined Total	\$ 50,000,000	\$ 14,580,000
		\$ 22,000,000
		\$ 50,220,000
		\$ 136,800,000

Summer Playground Attendance 2009

Registrants Per Week

PARK NAME	Council District	6/22-6/26	6/29-7/2	7/6-7/10	7/13-7/17	7/20-7/24	7/27-7/31	8/3-8/7	Total
Ardmore	5	20	22	25	26	31	33	33	190
Arlington	1	19	35	35	35	35	35	35	229
Carriage Hills	4	24	24	29	29	31	31	31	199
Sussman St.	1	11	34	60	75	75	75	75	405
Hampton	5	28	40	47	50	54	61	64	344
Hannafor	1	32	34	43	51	52	57	57	326
Westbury	5	6	6	10	10	24	24	24	104
Douglas	1	48	56	60	64	65	65	65	423
Woodmere/Gant	2	43	49	64	65	67	67	67	422
Eastside	1	22	28	34	34	37	39	39	233
Kirkwood	3	38	38	57	70	101	101	105	510
Henry St.	3	39	40	43	47	49	49	closed	267
Steelman	5	23	27	28	28	34	38	38	216
Tuscaloosa	1	29	33	33	33	33	33	34	228
East White Oak	2	30	32	50	55	55	61	61	344
TOTAL:		412	498	618	672	743	769	728	4440

Participants Per Week

PARK NAME	Council District	6/22-6/26	6/29-7/2	7/6-7/10	7/13-7/17	7/20-7/24	7/27-7/31	8/3-8/7	TOTAL
Ardmore	5	155	120	146	130	170	180	160	1061
Arlington	1	147	133	162	145	157	217	273	1234
Carriage Hills	4	66	66	71	33	57	62	6	361
Sussman St.	1	115	195	182	176	54	91	66	879
Hampton	5	98	108	204	118	164	137	72	901
Hannafor	1	118	151	232	164	216	236	180	1297
Westbury	5	38	35	30	34	56	51	36	280
Douglas	1	278	227	281	197	283	233	121	1620
Gant	2	112	96	183	207	170	251	152	1171
Eastside	1	113	130	124	85	92	96	55	695
Kirkwood	3	107	64	61	98	187	151	60	728
Henry St.	3	122	84	66	88	97	75	closed	532
Steelman	5	84	38	47	33	89	118	16	425
Tuscaloosa	1	140	90	44	63	69	60	54	520
East White Oak	2	246	216	226	218	228	240	142	1516
TOTAL:		1939	1753	2059	1789	2089	2198	1393	13220

**UNC School of Government
Loose Leaf Collection Benchmark Data
FY 2008-2009**

City or Town	Collection Period	Collection Frequency	Collection Points	Tons
Asheville	Nov- Jan	2 sweeps	28,841	2,925
Burlington	Oct- Jan	4 sweeps	16,164	2,909
Carrboro	Nov-Feb	2 x month	2,920	449
Cary	Twice in Fall & Once in Spring	3 sweeps	39,583	4,762
Charlotte	N/A	N/A	N/A	N/A
Concord	Oct-Feb	3 sweeps	27,000	1,748
Durham	N/A	N/A	N/A	N/A
Gastonia	Oct- Dec	1 x week	26,061	1,748
Greensboro	Nov - Jan	2 sweeps	74,783	11,071
Greenville	N/A	1 x week	20,000	N/A
Hickory	Nov- Jan	2 sweeps	11,600	2,411
High Point	Nov- Jan	2 sweeps	35,332	2,348
Matthews	N/A	N/A	N/A	N/A
Raleigh	Nov-Feb	2 sweeps	111,402	11,007
Salisbury	Oct-Mar	1 x 3 weeks	12,000	2,192
Wilmington	N/A	N/A	N/A	N/A
Wilson	Oct- Jan	1 x 3 weeks	19,800	1,979
Winston-Salem	Nov- Jan	2-3 sweeps	73,500	15,983

Transportation Department
City of Greensboro



April 14, 2010

TO: Andy Scott, Assistant City Manager
FROM: Adam Fischer, Director of Transportation
SUBJECT: Cost of HEAT Bus Service to GTCC

As a follow-up to a question posed by Councilwoman Wade at the April 6, 2010 City Council Meeting, the Department of Transportation and the Greensboro Transit Authority provided the following cost analysis for the free HEAT bus service to GTCC.

The cost for HEAT Service to GTCC Jamestown is \$78,961/year. This estimate is based on the HEAT bus service to GTCC Jamestown runs from 7:15 AM to 9:10 AM and from 11:45 AM to 3:40 PM. The cost to run this service each day is \$333.11/day for contracted service and \$71.82/day for fuel and maintenance for a total cost per day equal to \$404.93/day. This service runs for 195 days per year and is 100% funded by GTCC.

The cost for HEAT Service to GTCC E. Wendover is \$28,665/year. HEAT Service to GTCC E. Wendover operates the same times as those to Jamestown. The cost to run this service each day is \$116.83/day for contracted service and \$30.27/day for fuel and maintenance for a total cost per day equal to \$147.10. The service runs 195 days per year and is 100% funded by GTCC.

Total HEAT Service to GTCC is equal to \$107,626, which is funded entirely by GTCC through student activity fees.

The cost to run the regular GTA bus service to GTCC in Jamestown is \$70,890/year. This service is heavily used by GTCC during times when HEAT is not running to GTCC Jamestown and is the High Point Rd Connector to GTCC in Jamestown. The bus service operates from 5:30 AM to 7:30 PM with a cost to run this service each day equal to \$229.08/day for contracted service and \$48.92/day for Fuel/Maintenance Cost. Total cost per day is equal to \$278.00 and the service runs 255 days per year.

AF

ZONING COMMISSION RESULTS

MEETING OF APRIL 12, 2010

AGENDA ITEM	REQUEST/LOCATION	PROPOSED USE <small>* (Not binding if not stated as a condition)</small>	ACTION/VOTE	STAFF REC	STATUS	SPEAKERS
Z-10-04-001	RS-15 to CD-LO	Professional Office and/or Child Day Care Center (16 or less)	Approved 8 to 0	Approval	Final (Unless Appealed)	1 for; 0 opposed
	2323 Fleming Road					
	Lee Boyd For Jathan LLC DBA Home-Land Residential Services					
Z-10-04-002	RS-9 to CD-LB	Small Shopping Plaza	Denied 6 to 2	Approval	Final (Unless Appealed)	1 for; 2 opposed
	3500, 3502 and 3504 North Church Street					
	Alejandro Rocha Perez for Aureliano Rocha					
Z-10-04-003	LI to CD-GO-M	Charter School	Approved 8 to 0	Approval	Final (Unless Appealed)	2 for; 0 opposed
	700 Creek Ridge Road					
	Triad Math and Science Academy for John H. Harland Company					

To view agenda with zoning conditions and maps, please visit our web site at:

<http://www.greensboro-nc.gov/departments/Planning/boards/zoning/>

If you have any questions about these results, please contact Rawls Howard or Frederick Boateng (373-2144)



April 15, 2010

TO: Rashad M. Young, City Manager
FROM: Bob Morgan, Deputy City Manager
SUBJECT: Update on Landfill RFP

On March 1, 2010, the City received nine responses to its Request for Proposals (RFP) for Solid Waste Management Infrastructure System. Each response to the RFP is currently posted on the Environmental Services Department's website. Per the advertised criteria of the RFP, the City required that the responses remain valid for a period of 120-days; thus, allowing the City an opportunity to review, evaluate, and consider acceptance of the responses. The City Manager recommended that a neutral, third party assist the staff in reviewing the RFPs. The City Council concurred with the City Manger's recommendation to hire a professional, solid waste, engineering consulting firm to review and make recommendations with respect to the proposals.

The Environmental Services Department regularly develops professional engineering service agreements with consultants to assist with solid waste management and regulatory issues. A professional engineering services agreement for waste management and disposal activities was solicited by a Request for Qualifications (RFQ) in April 2009. Four firms responded to the RFQ and were subsequently interviewed. HDR Engineering, Inc of the Carolinas was selected as the best qualified firm to provide solid waste engineering services and a five-year contract was authorized in December 2009.

On April 5, 2010, City staff met with HDR Engineering, Inc. representatives to obtain additional information regarding their expertise and experience in solid waste system evaluations and to discuss the responses to the RFPs for solid waste management infrastructure systems. HDR identified their project team and proposed a review and evaluation process as well as identified opportunities to provide background information on the various solid waste management technologies; identified goals, objectives, and, specific concerns; and means to engage stakeholders into the process.

HDR appears to have the proficiency to evaluate the technologies being proposed in the RFPs and has a familiarity and is knowledgeable of the City of Greensboro's solid waste systems as well as an ability to present their information in a manner understandable to the general public. Conclusively, HDR Engineering, Inc. was requested to develop a contract proposal and timeline to execute this initiative.

RWM/mm



April 14, 2010

TO: Rashad Young, City Manager

FROM: Adam Fischer, Director of Transportation

SUBJECT: Installation of On-street Handicapped Parking Spaces in the CBD

In response to a growing number of requests for on-street handicapped parking accommodations in the Central Business District (CBD), the Department of Transportation has developed a plan to install eighteen (18) on-street parallel handicapped parking spaces. The Department of Transportation developed the plan in conjunction with Councilman Zack Matheny and Downtown Greensboro Incorporated and will begin installation within the next 3 weeks.

As Downtown Greensboro has become a popular destination, the Department of Transportation has received an increasing number of requests to place on-street handicap parking spaces. Although there are no current requirements to provide on-street handicapped parking, the Federal Highway Administration (FHWA) has developed a draft "Public Rights of Way Accessibility Guidelines" (PROWAG) with provisions for on-street handicapped parking accommodations, and we expect these guidelines to become a requirement in the near future.

The City currently provides 93 handicap parking spaces in our parking decks and surface lots and in July 2009 added a total of four angled handicap on-street parking spaces on S. Greene St, in front of the Carolina Theater, and on S. Davie St near the News and Record building. These four spaces along with two additional spaces on Commerce Place are the only on-street handicap parking accommodations in the CBD. We have researched other North Carolina Cities and have found few communities that provide on-street handicapped parking accommodations. Durham is the only City that has added a significant number of on-street handicapped spaces and the City of Charlotte and the City of Asheville have installed a handful of on-street handicapped parking spaces.

The Department of Transportation has developed a plan to ultimately place a total of 45 handicapped on-street "parallel" parking spaces in the CBD. The plan will place one handicapped space for every 25 on-street parking spaces per block face which is the recommended ratio of handicapped parking spaces in the FHWA guideline. The remaining handicapped parking spaces will be installed at a later date.

AF

cc: Andy Scott, Assistant City Manager
Denise Turner, Assistant City Manager



April 15, 2010

Michael M. Brandt, Town Manager
Summerfield Town Hall
4117 Oak Ridge Road
Summerfield, NC 27358

Correspondence sent electronically. No hard copy to follow.

Dear Manager Brandt:

The City of Greensboro is in the process of evaluating several budget reduction scenarios, some of which will potentially impact residents beyond our city limits. One reduction scenario is to close Lake Higgins Watershed Park. This proposal is under consideration, since Lake Higgins has the lowest annual visitation of our three watershed parks. Citizens would be able to continue using Lake Brandt and Lake Townsend watershed parks for similar services. This reduction scenario would eliminate two full-time employees at Lake Higgins and approximately \$21,650 in operating costs. Attached, please find a spreadsheet, detailing the expenses that are associated with this service.

The Greensboro City Council has asked staff to reach out to surrounding communities to explore partnership opportunities that might lessen the impact of this service reduction. Mayor Brown is expecting this correspondence from the City of Greensboro. I would like to set up a time to meet with you at your earliest convenience to discuss this subject in detail. You can contact me at my office at 336-373-2552, or via e-mail at: gregory.jackson@greensboro-nc.gov.

I look forward to meeting with you in the near future to discuss this important matter.

Sincerely,

Greg Jackson
Director, Greensboro Parks & Recreation

GJ

Attachment: FY 11 Reduction proposals Lake Higgins.xlsx

cc: Mayor Mark E. Brown, Town of Summerfield
Rashad Young, Greensboro City Manager
Denise Turner, Assistant City Manager

Department Name
 Budget Gap Strategy Name

Account	Account Unit	Account Unit Number	Year 1 Expenditures/R evenues	Year 2 Expenditures/R evenues
Salaries and Benefits			\$ 76,245	\$ 81,462
Telephone - Local		5111	\$1,000	\$1,000
Heat/Electric		5121	\$3,000	\$3,000
Office Supplies		5213	\$300	\$300
Office Equipment & Furniture		5214	\$300	\$300
Janitorial Supplies		5131	\$300	\$300
Small Tools and Equipment		5235	\$600	\$600
Program Supplies		5237	\$4,000	\$4,000
Miscellaneous Supplies		5239	\$900	\$900
Gasoline		5244	\$100	\$100
Purchases for resale		5271	\$2,000	\$2,000
Contracted Uniform Services		5421	\$900	\$900
In-House Printing Services		5431	\$600	\$600
Desktop Services		5432	\$3,000	\$3,000
Radio Services		5435	\$2,250	\$2,250
Maintenance of Buildings		5613	\$500	\$500
Maintenance of Equipment		5621	\$400	\$400
Miscellaneous		5949	\$1,500	\$1,500
Total Expenditures			\$97,895	\$103,112
Admissions and Charges		7730	-\$3,000	-\$3,000
Boat Launching Fees		7761	-\$3,000	-\$3,000
Fish Bait Sales		7762	-\$2,500	-\$2,500
All Other Revenue		8690		
Total Revenues			-\$8,500	-\$8,500
Net Savings			\$89,395	\$94,612



April 15, 2010

TO: Rashad Young, City Manager
Denise Turner, Assistant City Manager

FROM: Darryl Jones, Director of Information Technology

SUBJECT: Downtown and High Point Road Cameras

Per the request of City Council and the City Manager, I am providing an update on the surveillance cameras for the Downtown and High Point Road areas. This project began in 2009 as a follow-up to council requests to assist with policing efforts. In a collaborative effort, the Police Department, GDOT and IT identified the locations listed below for testing the use of cameras. In addition to their preference from the policing perspective, the locations were chosen in part because of ease of infrastructure access.

High Point Road

- Intersection of High Point Road and Holden Road (Krispy Kreme parking lot)
- Intersection of W. Lee Street & Aycock Road

Downtown Area

- Intersection of Elm Street and Market Street
- Intersection of Elm Street and McGee Street

This phase of the camera installation will be an evaluation phase of the total project, which we anticipate continuing for 6 months. At the end of this period, we will evaluate what worked well and what needs to be done differently, determine if this is an effective solution, and consider the next steps.

Over the next several weeks, we will replace poles as needed, establish power to the poles, and install the cameras. In addition, we will work with staff on printing and installing signage in the areas under surveillance. During this time, we will also coordinate with Public Affairs to start an information campaign to ensure that the citizens are aware of the surveillance cameras and understand the goal of the project.

The anticipated timetable for the camera installation is as follows:

- April 19th - 26th – Information campaign with press release and website information
- April 19th – Install signage
- April 30th - Cameras installed in designated areas
- April 30th - Camera's active

Please advise if you need any additional information

DJ