



City of Greensboro

Date: March 12, 2003
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Eastern Music Festival

The Internal Audit Division has performed a program and compliance audit of the Eastern Music Festival, which received two Community Grants in the amounts of \$10,000 and \$20,000 from the City of Greensboro during the 2001-2002 grant year.

These EMF grants helped support two concerts sponsored by the Music Center, City Arts of the Greensboro Parks and Recreation Department; and a resolution approved by the Greensboro City Council to help support the EMF's administrative and operational expenses incurred with their programs to benefit the community.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the agreements and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the agreements with no exceptions noted.

We would like to thank Ms. Dianne Lyle, Business Manager and the staff of the Eastern Music Festival for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager
Ben Brown, Assistant City Manager for Economic Development
Bob Morgan, Assistant City Manager
Larry Davis, Director of Budget & Evaluation
Bonnie Kuester, Director of Parks & Recreation
Lynn Donovan, Director of City Arts
Thomas Phillion, President & CEO of the Eastern Music Festival