



City of Greensboro

Date: January 9, 2003
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: The Malachi House, Incorporated

The Internal Audit Division has performed a program and compliance audit of The Malachi House, Incorporated which received an Emergency Shelter Grant of \$30,000 from the City of Greensboro during the 2001-2002 grant year.

The Malachi House grant help support the administrative and operational expenditures incurred with providing Residential, Transitional, or Graduate Continual care for men during the program year, as they recover from alcohol, substance abuse or other life controlling problems. The nine month program includes a comprehensive, intensive, residential facility; family counseling; drug education and treatment referral; and job readiness skills to assist clients in returning to the community as productive citizens. Malachi House has residential locations at 2703 East Bessemer Avenue; 1606 Ball Street; 1519 Boone Street and approximately 43 clients were served on a monthly basis during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Ms. Jocelyn Lovick, Bookkeeper; Ms. Laverne Wilson, Consultant and Mr. Leroy Wilson, Office Manager of the Malachi House for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager
Ben Brown, Assistant City Manager for Economic Development
Bob Morgan, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Elder Cliff Lovick, Executive Director of the Malachi House, Incorporated