



City of Greensboro

Date: December 12, 2002
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Guilford Native American Association

The Internal Audit Division has performed a program and compliance audit of Guilford Native American Association, which received a Human Services Grant from the City of Greensboro in the amount of \$15,000 during the 2001-2002 grant year. This grant was reduced to \$11,250 due to the City's budget constraints.

The GNAA grant supported the administrative and operational expenditures incurred with providing day care scholarships for qualifying citizens in the Greensboro area. The scholarships helped allow parents an opportunity to work and still receive affordable childcare. Approximately 80 clients were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Mr. Rick Oxendine, Executive Director; Ms. Sandra Hunt, Daycare Director; Ms. Barbara Nash, Bookkeeper and the staff of Guilford Native American Association for their courtesy and cooperation shown us during this audit.

Len Lucas
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Rick Oxendine, Executive Director of Guilford Native American Association