



City of Greensboro

Date: December 26, 2002
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Greensboro Housing Coalition

The Internal Audit Division has performed a program and compliance audit of the Greensboro Housing Coalition, which received a Human Services Grant of \$18,725 and two Community Development Grants of \$27,500 and \$30,000 from the City of Greensboro during the 2001-2002 grant year. The Human Service grant was reduced to \$14,043.75 due to the City's budget constraints.

These grants help support the administrative and operational expenses incurred with administering GHC programs such as: More Than Just a Mortgage; Housing Hotline; tenant education; facilitation of the Homeless Prevention Group; assistance for supportive housing initiatives and two Housing Fairs held at local schools for high school students. During the fiscal year, the housing fairs were not held and approximately 2200 clients were served.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contracts, except for the aforementioned Housing Fairs not being held.

We would like to thank Ms. Beth McKee-Huger, Executive Director of Greensboro Housing Coalition for her courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Beth McKee-Huger, Executive Director of Greensboro Housing Coalition



To: Linda Wilson
From: Beth McKee-Huger
Date: January 17, 2003
Re: More Than Just a Mortgage Contract 2001-2002

The scope of work we proposed to do for More Than Just a Mortgage in 2001-2002 did not include doing housing fairs in schools; it outlined the number of Greensboro households to be educated in the homebuyer classes. In June 2001 we were sent a draft contract which included language from the previous year about housing fairs in schools, but we crossed this out. The final contract listed housing fairs, an error that neither Greensboro Housing Coalition nor the City of Greensboro noticed before the contract was executed.

Please let me know if you need further information.