



City of Greensboro

Date: October 23, 2002
To: Ed Kitchen, City Manager
From: Internal Audit
Subject: Women's Resource Center of Greensboro, Incorporated

The Internal Audit Division has performed a program and compliance audit of The Women's Resource Center of Greensboro, Incorporated which received a City of Greensboro Human Services Grant in the amount of \$17,000 during the 2001-2002 grant year. Only \$12,750 was dispersed to this agency because of budget constraints.

The Women's Resource Center grant supported the administrative and operational expenditures incurred with the *New Choices...Strategies for Success* (formerly known as WomenWork!) program. The New Choices program consists of job-readiness training workshops for displaced homemakers and single parents. The formal instruction focuses on self-esteem building, job-interview skills, financial planning and computer classes. Approximately 550 clients were served during the grant year.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Ms. Ashley Reckard, Executive Director; Ms. Marian O'Connor Franklin, Associate Executive Director/Chief Financial Officer; Ms. Dena Harris, New Choices Program Coordinator and the staff of Women's Resource Center for their courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas
Internal Auditor

Jacky Dowd
Internal Audit Director

Cc: Mitchell Johnson, Assistant City Manager
Andy Scott, Director of Housing & Community Development
Ashley Reckard, Executive Director of The Women's Resource Center of Greensboro, Incorporated