



# City of Greensboro

Date: December 2, 2002  
To: Ed Kitchen, City Manager  
From: Internal Audit  
Subject: St. Leo's Place and Coley Jenkins Independent Living Center Grants

The Internal Audit Division has performed a program and compliance audit of St. Leo's Place (44 units) and Coley Jenkins Independent Living Center (40 units), which received \$9,000 and \$16,000 of Community Development Services Grants from the City of Greensboro during the 2001-2002 grant year.

Both of these grants are designed to enhance the lives and well being of elderly residents in the Greensboro area. These grants allow residents to attend community functions; wellness clinics; financial appointments and shopping trips. Project Homestead, Incorporated administers the grants for each property.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contracts and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contracts, with no exceptions noted.

We would like to thank Mr. Steven Elliott, CPA, and Controller for Project Homestead, Inc. for his courtesy and cooperation shown us during this audit. If there are any questions or comments concerning the details of this audit, please contact us at 373-2821.

Len Lucas  
Internal Auditor

Cc: Mitchell Johnson, Assistant City Manager  
Andy Scott, Director of Housing Community Development  
Reverend Michael King, President of Project Homestead, Incorporated