



City of Greensboro

Date: September 9, 2002
To: Rick Lusk, Finance Director
From: Internal Audit
Subject: Supply Room Year End Inventories

Internal Audit has conducted inventory test counts and reconciled inventories to the June 30, 2002 balance sheets. The results of the Supply Room inventory are as follows:

| | |
|-------------------------------------|--------------------|
| Physical Inventory @ 6/30/02 | \$33,867.72 |
| Overage(shortage) @ 6/30/02 | 3,327.34 |
| Physical Inventory @ 6/30/01 | \$44,489.61 |
| Overage(shortage) 99/00 | -6,291.38 |

In our opinion, the Supply Room inventory appears to be maintained efficiently and effectively.

Judy Hurley
Internal Audit

Jacky Dowd
Internal Audit Director

cc: Larry Jones, Purchasing Director
Randall Lee, Stores Supervisor