FY 2019-20 EXEMPT AND FINAL PLAT COVER SHEET

****NOTE: This Cover Sheet needs to be completely filled out for acceptance of the submittal. (If requested info is not applicable, please so note.)**

Address of Proposed Subdivision:		
Name of Plat/Project:		
Surveyor:	**Email**	**Phone**
Property Owner:_____ **_____ Individual or LLC _____Corporation**	**Email**	**Phone**
Is this an EXEMPT PLAT _____ or a FINAL PLAT_____?		
____ Exempt Plat per GS 47-30 & LDO 30-4-17.2 (Exempt plat review fee, $225, is payable for plats fitting LDO section.) Please note that all lots must meet zoning ordinance standards such that no nonconforming lots are created, and no presently-nonconforming lots become more nonconforming.		
____ Final Plat (FY 2019-20 review fee is $230.) **The following items apply to FINAL PLATS for which there is Preliminary Plat or Site Plan Approval:**		
TRC Tracking Number for Preliminary Plat Approval **_____** Please attach the TRC-Approved Preliminary Plat, marked up to a) Indicate what has already been recorded, with Plat Book/Page information, and b) Indicate the area covered by THIS plat.	Public improvements (roadway, water, sewer, sidewalk, stormwater facilities) are to be bonded OR completed, inspection and accepted for continuous maintenance prior to recordation of Final Plat. Please LIST the bonded items for this plat:	
Master Watershed Plan # (if any):	**Site drains to the following BMPS (as applicable):**	
BMP Type & Description:	**Lot Numbers on This Plan:**	
Open Space/Common Elements Provision		
Total SF Required per Approved Preliminary Plan:	**Open Space/Common Elements SF Dedicated to Date:**	**Open Space/Common Elements SF Dedicated This Plat:**
Home Owners Association/Property Owners Association: **____ Required ____ Not Required**		
• **When Required, have HOA/POA Documents been recorded**	**Recording Information:**	
• **Is Annexation of these lots into the HOA/POA required?**		
****If required Documents have not been recorded, or if Annexation of these lots into the HOA/POA is required, staff review of the Documents is necessary.** Please allow sufficient time for document review and revision to take place before your desired recordation date, allowing at least 10 working days. The FY 2019-2020 review fee is $125, due with the Documents.		