



**TECHNICAL COORDINATING COMMITTEE**  
**Minutes of August 24, 2016**  
**10:30 a.m., Greensboro, NC**  
**3<sup>rd</sup> Floor GDOT Conference Room**  
**Melvin Municipal Office Building**

**ATTENDANCE**

Tyler Meyer	<i>GDOT/MPO</i>	Pat Wilson	<i>NCDOT Division 7</i>
Daniel Amstutz	<i>GDOT/MPO</i>	Michael Abuya ( <i>by phone</i> )	<i>NCDOT/TPB</i>
Tram Truong	<i>GDOT/MPO</i>	Joe Geigle	<i>FHWA</i>
Craig McKinney	<i>GDOT/MPO</i>	Bill Bruce	<i>Town of Oak Ridge</i>
Oliver Bass	<i>Guilford County Planning</i>	Matt Wallace	<i>Guilford County Parks &amp; Open Space</i>

**Tyler Meyer called the meeting to order at 10:36 am.**

**1. Approve Minutes of July 27, 2016**

Bill Bruce moved to approve the minutes of the July 27, 2016 meeting. Michael Abuya seconded the motion. The TCC voted unanimously to approve the minutes of the July 27, 2016 meeting.

**2. FY 2016 Program of Projects Adoption**

Daniel Amstutz presented on the FY 2016 Program of Projects:

- The Program of Projects is a list of proposed Federal Transit Administration grant requests to support bus and paratransit services for FY 2016 – these are grants GTA will be applying for.
- These projects are also identified in the MTIP and UPWP.
- The review process provides an additional opportunity for the public to learn about and comment on planned transit grants.
- In the past the POP was developed by GTA; the MPO will now fill that role, because the MPO is responsible for the MTIP and UPWP, and there are multiple recipients of transit grants in the MPO area (Guilford County TAMS and PART).
- A 30 day public comment period and public hearing are required; the public hearing will take place at the TAC meeting later in the day.
- The document includes the following anticipated FTA formula grants:
  - 5303 Metropolitan Planning
  - 5307 Urbanized Formula
  - 5310 Enhanced Mobility of Seniors & Individuals with Disabilities

**Planning for the transportation future**

- 5339 Bus and Bus Facilities
- The document includes FY 2016 and FY 2015 funding allocations because FY 2015 funds have not been disbursed.
- Other transit grants include:
  - State Maintenance Assistance Program (SMAP)
  - CMAQ funds flexed to transit
- The public comment period ran from July 22-August 22; it included advertisements in three papers, a press release, announcement posters in the City recreation centers and GTA and PART buses, emails to MPO distribution lists, and social media.
- During the public review period, one comment was received:
  - A request from Affordable Housing Management for bus service for multi-family housing development at 4452 Old Randleman Road. They had already made this request to GTA, and the MPO noted that GTA will need to study this to determine its feasibility, and cannot add it to the Program of Projects at this time.
- Craig McKinney asked if the MPO is going to take over doing the grant requests as well. Tyler Meyer noted that GTA will still be doing the grant processing.

*Pat Wilson moved to recommend the FY 2016 Program of Projects to the TAC for adoption. Oliver Bass seconded the motion. The TCC voted unanimously to recommend the FY 2016 Program of Projects to the TAC for adoption.*

### **3. FY 2016-2025 MTIP Amendment: NC Clean Energy Tech Center - C-5702 B & C**

Tyler Meyer presented on the MTIP Amendment:

- CMAQ funding is for transportation projects that improve air quality.
- NCDOT allocates 35% of the NC CMAQ allocation to Statewide Projects.
- The MTIP was previously amended in July to include C-5702 & C-5702 A and allocate CMAQ funding to the NC Clean Energy Technology Center in FY 2017 & 2018.
- This action incorporates additional funding for grants to eligible subrecipients under C-5702 B & C.
- \$1.5 million will be allocated to both C-5702 B in FY 2017 and C-5702 C in FY 2018.
- Amending MTIP will enable eligible MPO area entities to compete for these grants.
- NCDOT plans to amend the STIP accordingly.

*Bill Bruce moved to recommend the FY 2016-2025 MTIP Amendment: NC Clean Energy Tech Center - C-5702 B & C to the TAC for approval. Pat Wilson seconded the motion. The TCC voted unanimously to recommend the FY 2016-2025 MTIP Amendment: NC Clean Energy Tech Center - C-5702 B & C to the TAC for approval.*

### **4. FY 2016-2025 MTIP Amendment: Various Bridge Inspections**

Tyler Meyer presented on the MTIP Amendment:

- NCDOT has determined to group statewide bridge inspection work under project B-9000.
- B-9000 includes Division, Regional, and Statewide Needs breaks per STI accounting requirements.
- B-9000 replaces the old ongoing bridge inspection project number, B-9999, starting a series of shorter term projects; FHWA has provided guidance to NCDOT the recommend creating these project numbers to allow them to be closed out for easier accounting.
- Funding will come from the federal Surface Transportation Block Grant, which is substantially the same as the old Surface Transportation Program.
- MPO action will allow NCDOT to implement projects under B-9000 in Division 7 as needed.
- NCDOT anticipates amending the STIP accordingly in September.

- Meyer said looking more closely at the amounts on the funding table (\$3.3 million for Division and Regional Needs, and \$4.4 million for Statewide needs) indicates that must be statewide rather than Division 7-specific costs. Pat Wilson noted that the bridge inspection program is very healthy, but agreed that the numbers seem too high. Meyer said on further reflection this has to be the statewide number given the magnitude of the costs. Staff will make this change in the materials provided to TAC. Meyer asked for recommendation of the amendment with this change.

*Oliver Bass moved to recommend the FY 2016-2025 MTIP Amendment: Various Bridge Inspections to the TAC for approval. Michael Abuya seconded the motion. The TCC voted unanimously to recommend the FY 2016-2025 MTIP Amendment: Various Bridge Inspections to the TAC for approval.*

## **5. FY 2016-2025 MTIP Amendment: Division 7 Transportation Alternatives Program – R-5787**

Tyler Meyer presented on the MTIP Amendment:

- The Transportation Alternatives Program (TAP) is a federal funding program that is mainly used for pedestrian and bicycle improvements.
- TAP funding is directed to projects around the state by NCDOT through the Prioritization process; TAP-DA is directed by the MPO to projects in the MPO area.
- NCDOT has identified \$7.5 million in NCDOT-directed TAP funding from FY 2013 that will lapse if not obligated by the end of FY 2016, September 30.
- Some TAP-DA funds in the MPO were also going to lapse, but they were able to be rolled into the Phillips Avenue sidewalk project, which is costing more than expected.
- In order to obligate these funds by the deadline, NCDOT proposes to use the funds to install ADA compliant wheelchair ramps at various state-system intersections; letters were sent to the MPO and municipalities with a list of eligible intersections with non-compliant ramps to confirm their interest in being considered for these funds.
- City of Greensboro submitted 12 locations to compete for these funds; NCDOT must run the locations through a competitive process as required for the TAP program.
- Pat Wilson noted that NCDOT will prepare the contract documents, let the contract, and manage the contract.
- Adding R-5787 will enable all submitted MPO-area projects to be eligible to compete for the funds.
- \$340,000 will be added to the MTIP for implementing these TAP projects in the MPO area; Wilson said that for Division 7 the amount they have been given to use is about \$600,000. He also noted that half this amount must go to towns with populations under 5,000. Once they spend as much as they can on small towns, they will use the remaining amount for larger towns and cities.
- Wilson said that NCDOT is working under a short timeframe to get the documentation and materials ready as soon as possible to have the construction authorization before September 30. He noted that it is to Greensboro's advantage that all the streets the City submitted are state-maintained, so no additional agreements are needed.

*Pat Wilson moved to recommend the FY 2016-2025 MTIP Amendment: Division 7 Transportation Alternatives Program – R-5787 to the TAC for approval. Bill Bruce seconded the motion. The TCC voted unanimously to recommend the FY 2016-2025 MTIP Amendment: Division 7 Transportation Alternatives Program – R-5787 to the TAC for approval.*

## **Business Items**

Tyler Meyer noted that the format of the MPO meeting minutes has been updated. The primary change is to use bullet points for the main discussion items instead of a narrative format. The purpose is to streamline the minutes and reduce the amount of time needed to prepare them. Daniel Amstutz added that this change has reduced preparation time, although recent meetings have also been shorter than usual. Oliver Bass recommended using a bold font or other font change to highlight the actions taken for the agenda items so that it is easier to see if someone is just skimming through the minutes. Craig McKinney noted that having verbatim minutes is less important because all the meetings are recorded now and someone who wants to

hear them verbatim can simply listen to the recording. Meyer said he wanted to keep the minutes accurate and accessible without the added time, and that it was a step in the right direction.

### **1. Project Updates**

Tyler Meyer noted that there were no project updates for this meeting.

### **2. Strategic Reports**

- Tyler Meyer noted that FHWA has a proposed rulemaking for metropolitan planning that is of some concern. MPOs that share urbanized areas would need to develop joint planning documents or merge. Minor parts of the urbanized areas of the MPOs in the Triad overlap, which would appear to not affect the MPOs now, but this could change in the next decennial Census. This could create more confusion and more paperwork which would go against the goals of metropolitan planning. NCAMPO has been working on submitting comments on this rule.

## **Other Items**

### **1. NCDOT Update**

- Pat Wilson noted that the eastern Urban Loop section is ahead of schedule. NCDOT did some resurfacing on Market Street that was difficult to schedule but seemed to work well with minimal issues.

### **2. TCC Member Updates**

There were none.

### **3. Wrap-Up**

The next TCC meeting will take place September 28 at 10:30 am in the 3<sup>rd</sup> Floor GDOT Conference Room. The meeting was adjourned by Tyler Meyer at 11:10 am.