

VOLUNTEER ENROLLMENT FORM

Please complete and return this form to:

Volunteer Services, Parks and Recreation Department – City of Greensboro
 1001 4th Street, Greensboro, NC 27405
 volunteer@greensboro-nc.gov or Fax: 336-373-4133



Non-Discrimination Policy—The City of Greensboro Parks and Recreation Department does not discriminate on the basis of race, color, national origin, sex, religion, age, sexual orientation or disability in volunteer opportunity or the provision of services, programs, or activities.

SECTION A PERSONAL INFORMATION

NAME

FIRST MIDDLE LAST NAME I PREFER TO BE CALLED

ADDRESS

STREET ADDRESS (NO P.O. BOX) CITY STATE ZIP CODE

TELEPHONE

TELEPHONE: MOBILE TELEPHONE: HOME

EMAIL

Yes, I would like to be added to your email list

EMERGENCY CONTACT

FIRST & LAST NAME RELATIONSHIP PHONE NUMBER

ARE YOU A CURRENT CITY OF GREENSBORO EMPLOYEE? YES NO
 IF YES, PLEASE PROVIDE YOUR LAWSON EMPLOYEE NUMBER

SECTION B VOLUNTEER INTERESTS

VOLUNTEER POSITION APPLYING FOR

PREFERRED LOCATION/FACILITY/TEAM

I AM MOST INTERESTED IN...

- Ongoing volunteer work—a regular commitment of 1 month or more
 - Short term project or task that I can accomplish in a single day or week.
 - Projects where I can work with a group
 - Scout Projects
 - Projects I can complete at home or remotely
 - Other: _____
- M T W Th F Sa Su
 Mornings Afternoons Evenings

AREAS OF INTEREST

- Children
- Teens
- Adults
- Families
- Individuals with Disabilities
- Senior Citizens
- Aquatics
- Cemeteries
- Coaching
- Baseball / Bitty Ball
- Basketball
- Cheerleading
- Football
- _____
- Dance
- Drama & Theatre
- Gardening & Landscaping
- Edible Gardens
- Public Gardens
- Environmental Education
- Lakes & Outdoor Adventure
- Litter Clean-Up
- Marketing & Public Relations
- Music
- Neighborhood Parks & Playgrounds
- Office Administration / Receptionist
- Photography
- Recreation Centers
- Regional Parks
- Special Events
- Trails & Greenway
- Visual Arts
- Other: _____

WILL THIS FULFILL A SCHOOL REQUIREMENT OR WILL YOU RECEIVE SCHOOL CREDIT FOR YOUR SERVICE? Yes No

IF YES... Is this a Service-Learning Experience? Yes No

NAME OF SCHOOL NUMBER OF HOURS NEEDED DEADLINE

DO YOU NEED HOURS TO SATISFY COURT-RELATED COMMUNITY SERVICE OR JUDGEMENT DUE TO A CRIMINAL OFFENSE? Yes No

IF YES...

DESCRIPTION OF CHARGE(S) / CONVICTION(S) NUMBER OF HOURS NEEDED DEADLINE

REFERRING AGENCY CASE WORKER'S NAME & PHONE NUMBER

VOLUNTEER ENROLLMENT FORM *cont'd*

SECTION C BACKGROUND INVESTIGATION

If you are 18 years of age or older and want to serve in any volunteer capacity, you must undergo an annual background check (with the exception of serving on a board, commission, or at a special event). For this purpose, a special event volunteer is defined as a volunteer who is assisting with an event or project lasting less than one week. A copy of Greensboro Parks & Recreation's volunteer background screening guidelines can be found online at: bit.ly/screeningprocess

Are you 18+ years of age? Yes No (If no, skip to Section D)

Social Security Request and Statement of Purpose:

To comply with Confidential Records Law, your Social Security Number is requested because you are being considered for volunteer placement with the City of Greensboro Parks & Recreation Department. The Social Security number is required to process a criminal background investigation.

SEX Male Female DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____
MONTH DAY YEAR

ADDRESS HISTORY*

Please list two previous residential addresses other than your current address

PREVIOUS STREET ADDRESS	CITY	STATE	HOW LONG?
PREVIOUS STREET ADDRESS	CITY	STATE	HOW LONG?

Authorization for Background Check (Over 18 Years of Age):

I hereby certify, by my original signature below, that the information I have provided is accurate and true to the best of my knowledge and I authorize the City of Greensboro to conduct a Criminal, Department of Corrections, and Sex Offender Registry check on my background while I am employed or volunteering with the Parks & Recreation Department. I understand that providing false statements or falsification of information will result in the termination of my volunteer opportunity. I understand that the City will routinely perform background checks during the period of serving as a volunteer. Information found and not previously disclosed by me, or information made available which was previously not disclosed, will be used by the City as part of the determination of my eligibility to continue in my capacity with the City. I have read and understand these requirements.

APPLICANT'S SIGNATURE

DATE

SECTION D APPLICANT AGREEMENT

I certify that the statements made in this volunteer application are true, correct, and given voluntarily. In addition, I understand that this information may be disclosed to any party with legal and proper interest.

I understand that the Greensboro Parks and Recreation Department reserves the right to screen volunteers, and the Department will not accept as a volunteer anyone who would jeopardize any aspect of service or the safety of Parks and Recreation customers and staff.

I understand that if I am unable to arrive for a scheduled time for any reason, I am to notify my volunteer contact as soon as possible.

I understand that if I miss my scheduled date and time of service without prior notification, my volunteer opportunity may be terminated by the affected park site / program volunteer contact.

I understand that I will not be paid for my services as a volunteer, and I am giving my time freely to the department/division to which I am assigned.

Whereas, I _____ have voluntarily offered to participate in the activities associated therewith, including but not limited to volunteering with the Greensboro Parks & Recreation Department; **Whereas**, I am participating in the aforementioned activities solely on my own initiative, risk & responsibility; **Now therefore**, in consideration of the permissions extended to me to participate in the aforesaid activities, I do hereby for myself, my heirs, assigns, executors, & administrators voluntarily release, waive & forever discharge the Parks and Recreation Department, its officers, agents, employees; the Greensboro Parks & Recreation Department, the City of Greensboro & the Parks and Recreation Department's Commissioners from any & all claims or causes of action, personal injury or property damage which result from or arise out of my participation in the aforesaid activities.

PARTICIPANT'S SIGNATURE

DATE

PARENT/LEGAL GUARDIAN'S SIGNATURE (IF UNDER 18)

DATE



Greensboro Parks and Recreation Department Volunteer Coaches Enrollment Form

Please complete and submit this form along with your volunteer enrollment form and signed Code of Conduct.

Name: _____ Date: _____

Phone: _____ Email: _____

1. What sport(s) are you interested in coaching? (Check all that apply)

Baseball	Football	Basketball	Cheerleading
<input type="checkbox"/> Ages 4-8	<input type="checkbox"/> Ages 7-8	<input type="checkbox"/> Ages 5-7	<input type="checkbox"/> Ages 5-12
<input type="checkbox"/> Ages 9-14	<input type="checkbox"/> Ages 9-10	<input type="checkbox"/> Ages 8-10	
	<input type="checkbox"/> Ages 11-12	<input type="checkbox"/> Ages 11-13	
		<input type="checkbox"/> Ages 14-16	

2. Location/Team requesting to coach: _____

3. Coaching Position Requested: Head Coach Assistant Coach

4. Do you have any children participating in the program? Yes No

5. Are you available to coach during the following? Weekday Evening Saturdays Other: _____

6. Have you played the sport(s) indicated above? Yes No

If yes, which sport(s), for how long, high level played (i.e., Middle School, High School, College, Professional)?

Sport	Number of Years Played	Highest Level Played

7. Have you coached any youth sport(s) before? Yes No

If yes, which sport(s), what team/location, what age level, and for how long?

Sport/Team Coached	Age Level	Numbers of Years Coached

8. Have you had any formal training as a coach? Yes No

If yes, please describe (example: Physical Education degree, certifications, coaching clinics or courses, formal training, etc.)

9. Please rate your knowledge of the following topics with regard to the sport you want to coach by placing a check in the appropriate box that corresponds to your level of understanding of that sport:

- 1 – Unfamiliar or need more training and information**
- 2 – Familiar and comfortable with topic**
- 3 – Very familiar and great understanding of topic.**

Sport(s): _____

Topic	1	2	3	Topic	1	2	3
Basic Technique				Developing Sportsmanship			
Rules of the Sport				Motivating Youth			
Strategy of the Sport				Communication Skills			
Equipment Needs & Specifications				Warm-Up & Conditioning			
Injury Prevention & Treatment				Working with Parents			
Organizing a Practice				Conducting a Parent Meeting			

10. Please list the name, address and contact numbers, if available, of two potential references to comment on your past coaching or your potential as a coach:

Name	Address	Contact Number

11. Please circle your highest level of education:

High School (Grade)	9	10	11	12
College (Years Completed)	1	2	3	4+

12. Please tell us why you want to coach with Greensboro Parks and Recreation.

13. What would you consider a successful season?

Code of Conduct

As a coach in our youth sports programs, you are expected to assume all responsibility associated with leading our young participants. You are expected to provide an organized and controlled team approach to a recreational program, and you have the important responsibility of providing leadership for the development of sportsmanship, self-confidence, competitiveness, and fair play.

- I will remember that I am a youth sports coach, and that the game is for children, not adults. I will be accountable for my behavior while coaching.
- I will place the emotional and physical well-being of my players ahead of any personal desire to win.
- I will treat each player as an individual, remembering the large range of emotional and physical development in the same age group
- I will do my best to provide a safe playing situation for my players.
- I promise to review and practice the basic first aid principles needed to treat player injuries.
- I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules to my players.
- I will use coaching techniques appropriate for the various skill levels of my players.
- I will do my best to organize practices that are fun and challenging for all of my players.
- I will lead by example, by demonstrating fair play and sportsmanship to all players, coaches, officials, and staff.
- I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol, and I will refrain from their use at all youth sports events.
- I will not harass, insult or become hostile towards players, parents, officials, scorekeepers, staff or anyone connected with the program.
- I will not make intentional physical contact with any official or staff member in any manner.
- I will not use obscene or negative language that will in any manner refer to or reflect upon the opposing players, officials, staff members or spectators.

I acknowledge that I have read and understand the Greensboro Parks and Recreation Departments Volunteer Coach Code of Conduct and will follow to these expected behaviors to the best of my ability. I also understand that in the event that I am found to have violated any points of the code of conduct, possible disciplinary action shall be considered that could result in reprimand, suspension, or dismissal at the discretion of the Program Director.

Participant Signature

Date