

GHOULASH! HALLOWEEN FESTIVAL 2019 STAFF APPLICATION



Thank you for your interest in taking a leadership role during the planning and implementation of the GHOULASH! Halloween Festival a project of the Greensboro Youth Council. Area leader and Area Assistants play an important role in ensuring a successful event.

By volunteering at the GHOULASH! Halloween Festival you will gain service learning 20-60 hours! The GHOULASH! is a great event to have fun and socialize with other teens in Guilford counter and serve the community!

Important dates and Position descriptions

Duties for each role will begin in August-October. A GYC Adult Advisor will assist you in learning, planning, and running your area.

GHOULASH! Training Meeting	Wednesday, October 23
GHOULASH! Halloween Festival	Saturday, October 26

Area Leaders lead assistants and volunteers working in these areas. *Read below for details.*

Position	Duties	Great for someone who is...
Business Manager	Manages the business office, checks on business volunteers and staff, monitors the set up and countdown of cash boxes, and trains all staff on business procedures. Supervises four assistant assistants. This position is responsible for knowing all business procedures and assisting in training volunteers.	<ul style="list-style-type: none"> • Interested in business/finance • Organized • Fast Learner
Activities Manager	Plans all activity areas which include Face Painting, Inflatables, and Bingo, monitors the set-up and break down of each area. Supervises two assistants. This position is responsible for knowing the procedures of each area. This position will collaborate with chair to come up with game booths for Ghoulash.	<ul style="list-style-type: none"> • Creative • Multi-tasker • Outgoing
Costume Contest Manager	Coordinates the contest (including finding judges and a host) and makes sure each contest runs smoothly. Supervises two assistants to help run the contests. This position will collaborate with chair and sponsorship director to collect prizes for each category of the contest.	<ul style="list-style-type: none"> • Creative • Good at speaking in public • Organized • Outgoing

Area Assistants work with Area leaders and assists in the supervising and training of volunteers as well as set up and breakdown of each area. *Read below for details.*

Positions	Duties	Great for someone who is...
Business Assistant (1,2,3,4)	Helps count money, helps switch out volunteers during shift changes and helps set up/count down cash boxes. This position is responsible for knowing all business procedures and assist in training volunteers.	<ul style="list-style-type: none"> • Interested in business/finance • Organized • Fast Learner
Activities Assistant (1&2)	Knows all the procedures for each activity area and assist in set up and breakdown of each area. Assist in creation of posters for each game booth and collaborate with manager to create game booths for Ghoulash!	<ul style="list-style-type: none"> • Creative • Multi-tasker
Costume Contest Assistant (1&2)	Helps ensure each contest runs smoothly such as registration and judging and assists in finding sponsors for prizes.	<ul style="list-style-type: none"> • Creative • Good at speaking in public • Organized

**GHOULASH! HALLOWEEN FESTIVAL
2019 STAFF APPLICATION**



PLEASE PRINT CLEARLY.

Name: _____

Address: _____

City: _____ Zip: _____ Phone Number: _____

School/Grade _____ E-mail: _____

Which position(s) are you applying for? **Choose two positions.**

Area Leader:

- Business Manager
- Activities Manager
- Costume Contest Manager

Area Assistant:

- Business Assistant (1,2,3,4)
- Activities Assistant (1&2)
- Costume Contest Assistant (1&2)

1. Do you have any experience related to the position for which you are applying? If so, please provide details (ex. helped plan a school dance or ran a game booth at school)?

2. Have you ever volunteered at a Ghoulish Festival or another project of GYC? If so, when and what did you do?

3. Do you have reliable transportation to the GYC Office in the afternoons for meetings and event preparation? Yes No

4. Are you available to be at the GYC Office a minimum of 1-2 days a week from mid-August through the end of October? Please list any conflicts that you may have.

5. Can you attend the Ghoulish Volunteer Training, Set up and Ghoulish Event from Start to finish? Please indicate yes or no below.
 - Ghoulish! Training: Wednesday, October 23th 5:30pm-7pm Yes No
 - Ghoulish! Halloween Festival: Saturday, October 26 10am-7:30pm Yes No

**** Please turn in application ASAP, applications will be accepted until all positions are filled. ****

You may turn in your application in person at the GYC Office located at 200 N. Davie Street Suite 315, by mail at Greensboro Youth Council Attn: Ghoulish Staff, PO BOX 3136, Greensboro, NC 27402, or email: tiffany.carlton@greensboro-nc.gov