



DATE: July 22, 2020

TO: Brian James, Chief of Police

FROM: Internal Audit Division

SUBJECT: Police Equipment & Training FY18 Grant
(No Response Required)

The Internal Audit Division has performed a review beginning on May 27, 2020 of the City of Greensboro Police Department (GPD): Police Equipment and Training FY18 Grant. The Finance Accounting Unit for this Grant was 220-3582-01.

APPROVAL OF THE CITY COUNCIL:

An Ordinance was approved by the City Council on March 20, 2018 by Ordinance number 18-0095 approving amending State, Federal, and Other Grants Fund Budget for the Police Equipment and Training FY18 Grant. The Budget Total approved was for \$185,000.00

PURPOSE:

The GPD received funds from the NC Department of Revenue Unauthorized Substance Tax proceeds in the amount of \$185,000.00. The GPD used the Grant Funds for equipment needs and training which was not included in their general fund budget.

BACKGROUND:

The GPD wished to purchase equipment and provide training to its officers which are not budgeted for in their general fund budget. The GPD believed the equipment and training was necessary in its continuing efforts to effectively implement violent crime reduction strategies and to further the efforts of the Safer City Summit Initiative. The equipment needed was a new video system for the Criminal Investigations Division (CID) Robbery squad. The updated technology will allow detectives to enhance, view and capture robbery videos to support their investigations, leading to offender arrests. Other equipment included safety gear for tactical units and technology for support services.

NCGS 105-113.111 allows local law enforcement agencies to share in the NC Department of Revenue Unauthorized Substance Tax proceeds. The NC Department of Revenue distributes a percentage of the excise tax proceeds to the local law enforcement agency whose investigation led to the assessment.

There was no adverse budgeted impact and the funds were placed in account 220-3582-01.



BUDGET:

The Budget included:

5235	Small Tools & Equipment	\$144,229
5410	Professional Services-Capital Projects	\$ -0- *
5520	Seminar/Training Expenses	\$ 7,000
6059	Capital Equipment	<u>\$ 33,771</u>
	Total	\$185,000

*Note: Professional Services-Capital Project account #5410 was not in the original budget for account #220-3582-01. However, it was added later and \$70,796.00 of expense was transferred on August 8, 2019 by Journal Entry from Grant # 220-3579-01 called "FF Soabar Office Space." The \$70,796.00 was for renovation expense at the Soabar Street Office for the District 2 and Vice/Narcotics division.

OBJECTIVES:

Objectives of our review were to:

1. Obtain and review approval of City Resolutions and Ordinances.
2. Obtain and review budget and amendments.
3. Review and test a sample of expenditures paid to vendors in the total amount \$59,972.43 with expenses beginning on December 12, 2011 and ending on December 31, 2011; and verify that the expenditures have appropriate documentation and are within contractual guidelines.
4. Verify that required reports are complete, accurate and submitted to the applicable guidelines.
5. Prepare a Time Line of the Grant from the beginning to the end.
6. Summarize expended expenses of the Grant.
7. Inspect each capital equipment costing \$5,000.00 or more.

We examined selected financial transactions and program documentation for the budgeted accounts for compliance with the Grant and for assurance that program goals were achieved. We examined \$32,808.38 or 17.73% of the total expenditures. These expenses were maintained by the GPD through Fiscal Year Ending June 30, 2020. There was \$184,999.19 expended of the total budget of \$185,000.00.

We inspected and found the following capital equipment:

1. Mobile Interviewer costing \$18,000.00
2. Tecslate 65" Touchscreen Flat Panel costing \$14,808.38.

As of the date of this report, Finance has not closed this Grant. Based on our review, it appears that the funds spent have been spent according to the terms of the Grant with no exceptions noted.



We would like to thank Mr. Stephen Morrison, Grant Analyst; Ms. Stephanie Moore, Fiscal Administrator and the Staff of the City of Greensboro's Police Department for their courtesy and cooperation shown to us during this visit. If there are any questions or comments concerning the details of this visit, we can be reached at 373-2821.

Mickey Kerans
Internal Auditor

Len Lucas
Internal Audit Director

Cc: Larry Davis, Assistant City Manager
Trey Davis, Assistant City Manager
Stephen Morrison, Grant Analyst of the Greensboro Police Department
Stephanie Moore, Fiscal Administrator
Marlene Druga, Deputy Finance Director for Financial Services