



DATE: August 18, 2020
TO: Carla Banks, Director of Communications & Marketing
FROM: Internal Audit Division
SUBJECT: City Inventories – Fiscal Year Ended June 30, 2020
 (No Response Required)

The Internal Audit Division has conducted inventory test counts and reconciled inventories to the June 30, 2020 balance sheets. The total of all inventories is \$7,188,695. The results of the inventory reconciliations are as follows:

<u>Name of Inventory</u>	<u>Physical Inventory at 6/30/20</u>	<u>Physical Inventory at 6/30/19</u>	<u>Increase (Decrease) to G/L 2019-2020</u>	<u>Increase (Decrease) to G/L 2018-2019</u>	<u>% of Variance 2019-2020</u>	<u>% of Variance 2018-2019</u>
<u>Lawson System:</u>						
GDOT - Warehouse	\$ 746,421	\$ 634,590	\$ 4	\$ 718	0.001%	0.113%
Field Operations - Warehouse	\$ 131,646	\$ 227,123	\$ 232	\$ 36	0.176%	0.016%
Water Meter Shop	\$ 166,952	\$ 97,604	\$ -	\$ -	0.000%	0.000%
Water Resources City Yard	\$ 1,686,592	\$ 1,602,802	\$ (321)	\$ (721)	-0.019%	-0.045%
Coliseum Housekeeping	\$ 43,637	\$ 38,078	\$ (5)	\$ (73)	-0.011%	-0.192%
Osborne Parts	\$ 2,669,234	\$ 2,321,663	\$ 89	\$ 34	0.003%	0.001%
<u>Faster System:</u>						
Parks and Recreation - Parts	\$ 22,481	\$ 22,571	\$ 75	\$ 372	0.334%	1.650%
Field Operations - Right of Way Parts	\$ 24,633	\$ 21,318	\$ 2,838	\$ (2,912)	11.521%	-13.657%
Fire Garage	\$ 303,661	\$ 281,203	\$ (652)	\$ (1,333)	-0.215%	-0.474%
Field Operations - Landfill Parts	\$ 16,984	\$ 14,727	\$ (16)	\$ (1,645)	-0.094%	-11.167%
Greensboro Transit Authority - Parts	\$ -	\$ 88,395	\$ -	\$ (711)	na	-0.805%
Equipment Services - Parts	\$ 521,294	\$ 489,747	\$ 5,389	\$ 644	1.034%	0.132%
Equipment Services - Fuel	\$ 99,119	\$ 167,102	\$ -	\$ (7,755)	0.000%	-4.641%
Equipment Services - Diesel Exhaust Fluid	\$ 621	\$ 800	\$ (868)	\$ 495	-139.775%	61.900%
Equipment Services - Tire	\$ 90,615	\$ 84,976	\$ 2,169	\$ 2,024	2.394%	2.382%
<u>Manual/Other:</u>						
Gillespie Golf Merchandise*	\$ 7,706	\$ 7,964	\$ (258)	\$ (1,459)	na	na
Water Resources Chemical*	\$ 532,790	\$ 485,150	\$ 47,640	\$ 14,407	na	na
Information Technology - Telecom	\$ 95,703	\$ 85,813	\$ (307)	\$ 696	-0.321%	0.811%
Graphic Services - Print Shop*	\$ 28,606	\$ 29,080	\$ (474)	\$ 1,473	na	na
TOTAL	\$ 7,188,695	\$ 6,700,706				

*Purchases are expensed throughout the year. An adjustment is made to the inventory account to reflect the physical balance at year-end.

Print Shop (683-0000-00.1607):

This year's reconciliation resulted in a reduction of \$474.18 being recorded to adjust the inventory account to actual at fiscal year ended June 30, 2020; compared to an increase of \$1,472.75 at June 30, 2019, and a reduction of \$1,202.81 at June 30, 2018.

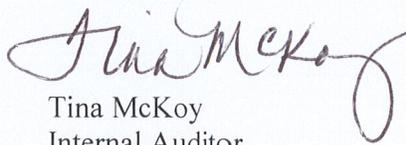
Findings: None.

Recommendations: None

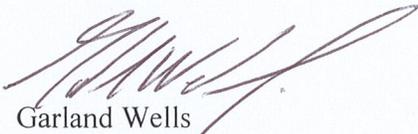
We would like to thank the staff at Communications & Marketing for their cooperation and courtesy. If you have any questions or concerns, please contact us at 373-2823.



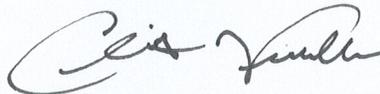
Len Lucas
Internal Audit Director



Tina McKoy
Internal Auditor



Garland Wells
Internal Auditor



Chris Venable
Internal Auditor



Mickey Kerans
Internal Auditor

Cc: Larry Davis, Assistant City Manager
Chris Wilson, Assistant City Manager