



To: TAC and TCC

From: Tyler Meyer, AICP, Transportation Planning Division Manager

Subject: **FY 2010-2011 Unified Planning Work Program**

Date: April 22, 2010

### **Background**

- The Unified Planning Work Program provides for annual planning grants from FHWA and FTA, identifies anticipated activities for reimbursement, and guides MPO and GTA planning activities for the year. The grant is restricted to planning activities under USDOT guidelines and typically requires a 20% local match, generally provided as in-kind services.

### **Funding Status**

- \$600,552 in Section 104(f) PL funds (Federal Highway Funds) are anticipated. This includes an estimated FY 2010-2011 allocation of \$340,048 plus \$260,504 in fund balance rolled over from 2008-2009. These amounts comprise 80% of the total amount listed in the UPWP, with the other 20% from local funds, typically provided via in-kind services.
- Section 5303 (FTA Transit Planning) funding levels are estimated at \$101,841. This amounts comprises 80% of the total amount listed in the UPWP, with the other 20% split between a 10% local and 10% state match.
- No Section 5307 (FTA Urbanized Area Formula) funds are anticipated to be set aside for planning activities this year
- \$94,100 in State Planning & Research funds (which are leveraged by an additional 20% state match) are identified for use on area activities by the NCDOT Transportation Planning Branch.

### **Priority Work Initiatives**

Priority projects and emphasis areas for FY 2010-2011 are anticipated to include:

- **Plans**
  - Work to implement and administer the 2035 Long Range Transportation Plan.
  - **Begin an update to the BiPed Plan to reflect work completed since 2006, revised on-street bicycle accommodation recommendations, and future greenway connections. (For FY 2012 adoption.)**
  - **Update Metropolitan Area Bicycle Map in collaboration with Guilford County and High Point.**
- **Studies**
  - Conduct feasibility studies/ corridor assessments as appropriate for project development and planning purposes including City of Greensboro 2008 Transportation Bond projects and **planning studies related to the Atlantic & Yadkin Greenway.**

### **Planning for the transportation future**

- **Conduct systems planning work including traffic forecasts and area roadway network evaluations as needed, including for the Airport Area and Eastern Greensboro in conjunction with or reaction to land use planning efforts in those areas.**
- A freight movement study may be undertaken in 2010-2011, possibly in coordination with regional partners as appropriate.
- **Projects**
  - **Expand & market the Urban Loop & Major Highway Project Locator and other resources to raise awareness of upcoming area highway projects.**
  - Continue to work with NCDOT and the City of Greensboro on area project development activities including participation in the environmental documentation and permitting process.
  - Coordinate local design feedback on NCDOT projects. Provide design guidance to NCDOT, the City, and developers on the construction of bicycle & pedestrian facilities.
- **Land Use**
  - Continue to support ongoing land use, **comprehensive, neighborhood, and area** planning activities throughout the MPO area including through coordinated land use and transportation planning initiatives.
- **Transit**
  - GTA will conduct public transportation studies and plans in coordination with the MPO to assess system data to refine services and increase system efficiency, productivity, and responsiveness to community needs for fixed-route, paratransit, and flex-route services. This includes planning work needed for implementation of the 2008 Transit Services Plan Update, year-two recommendations.
  - Support regional transportation planning initiatives including the Piedmont Triad Transit Development Plan, the alternatives analysis for regional rapid transit in the Triad, **and if available a Sustainable Communities Planning Grant effort.**
  - Work to implement the Human Services Public Transportation Plan including allocating newly available funds to eligible projects.
- **Tools and Data**
  - **Work with regional partners to implement the Regional Model Work Plan. This includes development of a new model in advance of the 2012 deadline for 2013 LRTP development. This work will build off of the model design study conducted in the last half of FY 09-10.**
  - Continue and further develop data collection activities and capabilities, including for vehicular, pedestrian, and bicycle counts and speed studies. This includes data collection and system monitoring under the 2008 Congestion Management Process Update.
- **Administration**
  - Develop the 2011-2017 MTIP and administer the 2009-2015 MTIP.
  - Administer the UPWP and MPO planning, meeting, review, and correspondence functions.
  - Continue to implement, refine and periodically assess the effectiveness of the Public Participation Plan and associated efforts to involve and provide information to the public.
  - Conduct staff development and training activities as needed to carry out MPO planning and administration functions.

#### **Recommended Action**

- Review and consideration of adoption for the 2010-2011 Unified Planning Work Program adoption.

#### **Attachments**

- Draft Funding Sources Table
- Long Range Planning Calendar

**Greensboro Urban Area MPO  
Draft Unified Planning Work Program 2010-2011**

TASK CODE	TASK DESCRIPTION	SPR		SEC. 104 (f) PL		SECTION 5303			SECTION 5307			TASK FUNDING SUMMARY			
		Highway		Highway / Transit		Transit / Highway			Transit			LOCAL	STATE	FEDERAL	TOTAL
		NCDOT 0.20	FHWA 0.80	Local 0.20	FHWA 0.80	Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
<b>II-A</b>	<b>Surveillance of Change</b>														
II-A-1	Traffic Volume Counts	\$6,600	\$26,400	3,750	15,000							3,750	6,600	41,400	51,750
II-A-2	Vehicle Miles of Travel	\$100	\$400	0								0	100	400	500
II-A-3	Street System Changes	\$300	\$1,200	0								0	300	1,200	1,500
II-A-4	Traffic Accidents	\$200	\$800	0								0	200	800	1,000
II-A-5	Transit System Data	\$1,500	\$6,000	2,500	10,000	12,730	12,730	101,840				15,230	14,230	117,840	147,300
II-A-6	Dwelling Unit, Pop. & Emp. Change	\$200	\$800	0								0	200	800	1,000
II-A-7	Air Travel	\$0	\$0	0								0	0	0	0
II-A-8	Vehicle Occupancy Rates	\$0	\$0	0								0	0	0	0
II-A-9	Travel Time Studies	\$400	\$1,600	0								0	400	1,600	2,000
II-A-10	Mapping	\$0	\$0	2,500	10,000							2,500	0	10,000	12,500
II-A-11	Central Area Parking Inventory	\$0	\$0	0								0	0	0	0
II-A-12	Bike & Ped. Facilities Inventory	\$300	\$1,200	1,250	5,000							1,250	300	6,200	7,750
<b>II-B</b>	<b>Long Range Transp. Plan</b>														
II-B-1	Collection of Base Year Data	\$1,000	\$4,000	625	2,500							625	1,000	6,500	8,125
II-B-2	Collection of Network Data	\$1,000	\$4,000	625	2,500							625	1,000	6,500	8,125
II-B-3	Travel Model Updates	\$3,500	\$14,000	25,000	100,000							25,000	3,500	114,000	142,500
II-B-4	Travel Surveys	\$150	\$600	5,000	20,000							5,000	150	20,600	25,750
II-B-5	Forecast of Data to Horizon year	\$200	\$800	0								0	200	800	1,000
II-B-6	Community Goals & Objectives	\$150	\$600	1,250	5,000							1,250	150	5,600	7,000
II-B-7	Forecast of Future Travel Patterns	\$750	\$3,000	0								0	750	3,000	3,750
II-B-8	Capacity Deficiency Analysis	\$500	\$2,000	1,250	5,000							1,250	500	7,000	8,750
II-B-9	Highway Element of the LRTP	\$750	\$3,000	1,250	5,000							1,250	750	8,000	10,000
II-B-10	Transit Element of the LRTP	\$800	\$3,200	1,250	5,000							1,250	800	8,200	10,250
II-B-11	Bicycle & Ped. Element of the LRTP	\$300	\$1,200	1,250	5,000							1,250	300	6,200	7,750
II-B-12	Airport/Air Travel Element of LRTP	\$0	\$0	0								0	0	0	0
II-B-13	Collector Street Element of LRTP	\$0	\$0	0								0	0	0	0
II-B-14	Rail, Water or other mode of LRTP	\$0	\$0	1,250	5,000							1,250	0	5,000	6,250
II-B-15	Freight Movement/Mobility Planning	\$250	\$1,000	1,250	5,000							1,250	250	6,000	7,500
II-B-16	Financial Planning	\$0	\$0	625	2,500							625	0	2,500	3,125
II-B-17	Congestion Management Strategies	\$0	\$0	2,125	8,500							2,125	0	8,500	10,625
II-B-18	Air Qual. Planning/Conformity Anal.	\$1,500	\$6,000	5,000	20,000							5,000	1,500	26,000	32,500
<b>III-A</b>	<b>Planning Work Program</b>	\$200	\$800	2,500	10,000							2,500	200	10,800	13,500
<b>III-B</b>	<b>Transp. Improvement Program</b>	\$250	\$1,000	5,000	20,000							5,000	250	21,000	26,250
<b>III-C</b>	<b>Cvl Rgts. Cmp/Otr .Reg. Reqs.</b>														
III-C-1	Title VI	\$100	\$400	625	2,500							625	100	2,900	3,625
III-C-2	Environmental Justice	\$0	\$0	625	2,500							625	0	2,500	3,125
III-C-3	Minority Business Enterprise	\$0	\$0	0								0	0	0	0
III-C-4	Planning for the Elderly & Disabled	\$0	\$0	0								0	0	0	0

**Greensboro Urban Area MPO  
Draft Unified Planning Work Program 2010-2011**

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		Highway		Highway / Transit		Transit / Highway			Transit			LOCAL	STATE	FEDERAL	TOTAL
		NCDOT 0.20	FHWA 0.80	Local 0.20	FHWA 0.80	Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
III-C-5	Safety/Drug Control Planning	\$0	\$0	0								0	0	0	0
III-C-6	Public Involvement	\$400	\$1,600	5,000	20,000							5,000	400	21,600	27,000
III-C-7	Private Sector Participation	\$0	\$0	0								0	0	0	0
<b>III-D</b>	<b>Incidental Png./Project Dev.</b>														
III-D-1	Transportation Enhancement Png.	\$0	\$0	0								0	0	0	0
III-D-2	Enviro. Analysis & Pre-TIP Png.	\$250	\$1,000	2,500	10,000							2,500	250	11,000	13,750
III-D-3	Special Studies	\$1,000	\$4,000	49,750	199,000							49,750	1,000	203,000	253,750
III-D-4	Regional or Statewide Planning	\$625	\$2,500	2,500	10,000							2,500	625	12,500	15,625
<b>III-E</b>	<b>Management &amp; Operations</b>	\$250	\$1,000	23,888	95,552							23,888	250	96,552	120,690
<b>TOTALS</b>		<b>23,525</b>	<b>94,100</b>	<b>150,138</b>	<b>600,552</b>	<b>12,730</b>	<b>12,730</b>	<b>101,840</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162,868</b>	<b>36,255</b>	<b>796,492</b>	<b>995,615</b>

**Greensboro Urban Area MPO: Long Range Planning Calendar as of April 2010**

	10-11	11-12	12-13	14-15	15-16
<b><u>Surveillance of Change</u></b>					
ongoing activities					
<b><u>Long Range Transp. Plan</u></b>					
Implement New Regional Travel Demand Model					
Enter a cycle of ongoing, continuous model enhancements					
Data collection including surveys for next Travel Model Update & enhancements					
Update Bicycle & Pedestrian Plan					
Update CTP					
Develop 2040 LRTP Update					
Update System Plans as needed					
Congestion Management Process Data Collection					
Congestion Management Process Adoptions					
Conformity Actions					
<b><u>Planning Work Program</u></b>					
ongoing activities					
<b><u>Transp. Improvement Program</u></b>					
develop & administer 2011-2017 TIP					
develop & administer 2013-2019 TIP					
<b><u>Cvl Rgts. Cmp./Otr .Reg. Reqs.</u></b>					
Environmental Justice analysis & outreach efforts - ongoing					
<b><u>Incidental Plng./Project Dev.</u></b>					
ongoing activities					
<b><u>Management &amp; Operations</u></b>					
ongoing activities					

<p><b><u>Key:</u></b></p> <p>work and/or MPO action required: <span style="background-color: #cccccc; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span></p> <p>TBD: <span style="background-color: #cccccc; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span></p>
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## FY 2010-2011 Unified Planning Work Program

### Task Descriptions

#### **II-A Surveillance of Change**

##### **II-A-1 Traffic Volume Counts**

Automatic traffic counts and turning movement counts at specified locations. Maintain ADT counts and database for model calibration on arterial, minor arterial, and collector streets. Produce 2010 -2011 count location and traffic volume maps. Goals include development of a pedestrian and bicycle counting capability through a special count program and if feasible also in coordination with the regular vehicular count program. Goals also include acquisition of equipment needed to implement the count program.

##### **II-A-2 Vehicle Miles of Travel**

Plan for future data collection efforts as needed.

##### **II-A-3 Street System Mileage Change**

Update inventory of improvements to municipal street system. Update inventory of signalization on existing major streets to provide accurate inputs for the travel model update.

##### **II-A-4 Traffic Accidents**

Collect traffic accident data and prepare summary and analysis of high accident locations. Compare data analysis to previous years' results. Build off of and support the safety work of the NCDOT and GDOT for various purposes, including LRTP development as appropriate.

##### **II-A-5 Transit System Data**

Implement Year 2 recommendation of the 5-Year Transit Service Plan. Completion of this plan will include implementation of service recommendations, 30-minute service review, Transfer Analysis, Bus Stop/Passenger amenities program and SCAT Analysis. Also assess system data to refine services and increase system efficiency, productivity, and responsiveness to community needs for fixed route, paratransit, and flex route services. This includes looking at overcrowding, peak hour demand, transfer opportunities and the ability to shift riders to existing routes as well as to new service.

##### **II-A-6 DU / Population Changes**

Maintain inventory of dwelling units and population to determine needed changes in transportation services to meet current and projected demands. Review developments to assess impacts to the 2035 LRTP, the 2035 Travel Demand Model, and transportation project development.

##### **II-A-7 Air Travel**

Review Airport data as needed to support surface transportation planning activities.

##### **II-A-8 Vehicle Occupancy Rates**

Plan for future data collection efforts as needed.

### **II-A-9 Travel Time Studies**

Collect travel-time runs on current links during peak period to provide accurate inputs for applications such as the travel model update. Additional travel time runs may be needed to support specific projects, such as the Congestion Management Process and corridor and sub-area studies.

### **II-A-10 Mapping**

Maintain the planning area's base maps and geographic data, including updates to the Comprehensive Transportation Plan, Thoroughfare Plan and Long Range Transportation Plan maps, the bicycle route map, and sidewalk maps.

### **II-A-11 Central Area Parking Inventory**

Maintain and update inventory of on- and off- street parking facilities, including parking policies, ownership information, and fee rates, to support parking management needs and to provide accurate inputs for the travel model update.

### **II-A-12 Bike & Pedestrian Facilities Inventory**

Maintain inventory of bicycle and pedestrian facilities, to provide accurate inputs for the travel model update, to help identify future sidewalk and bicycle project needs, to guide pedestrian and bicycle improvement planning, and to support specific plans and studies and associated implementation efforts.

## **II-B Maintenance of Inventories**

### **II-B-1 Collection of Base Year Data**

Update of Greensboro travel model in support of Piedmont Triad Regional Travel Demand Model update. The PART Modeler will work with the MPO and other regional partners to devise a process for maintaining and updating this information.

### **II-B-2 Collection of Network Data**

Update of Greensboro travel model in support of Piedmont Triad Regional Travel Demand Model update. As needed, supplement previous network data collection work. The PART Modeler will work with the MPO and other regional partners to devise a process for periodic updates to this information.

### **II-B-3 Travel Model Updates**

This work item will include efforts to maintain and refine the Piedmont Triad Regional Travel and to develop data needed for the next update. Major work initiatives are expected to include the MPO working with a consultant and the other Triad MPOs to accomplish the following model update needs: base year traffic and socioeconomic data, trip generation model, external traffic data, traffic assignment and network capacities, and creating a more streamlined model structure.

### **II-B-4 Travel Surveys**

In general, the collection of information on origins and destinations, traveler behavior, transit ridership, commercial vehicle usage, workplace commuting, freight movement, etc., to provide accurate inputs for the travel model update and/or service assessment needs on an as-needed basis. For 10-11 an external station survey for the Triad region is anticipated to be completed.

### **II-B-5 Forecast of Data to Horizon Year**

Review household and employment forecasts and adjust as necessary to provide accurate inputs for travel model applications including project-specific assessments.

### **II-B-6 Community Goals and Objectives**

Coordinate findings of public involvement activities connected to the LRTP, the Bicycle, Pedestrian and Greenway Master Plan, the Collector Plan, and various studies and efforts to refine understanding of community goals.

### **II-B-7 Forecast of Future Travel Patterns**

Review trip generation, trip purpose, trip length, vehicle occupancy, travel mode, and daily travel pattern data and compare to community goals and objectives to determine if changes in assumptions are warranted. Calibrate, develop, and test travel model input parameters as needed.

### **II-B-8 Capacity Deficiency Analysis**

Determine link-specific capacity deficiencies by comparing street system capacities to traffic volumes for both current and projected data. This work is also associated with II-B-17, Congestion Management Strategies.

### **II-B-9 Highway Element of the LRTP**

Work to implement and refine the highway element for the 2035 Long Range Transportation Plan Update and Comprehensive Transportation Plan. Work under II-B-9 will also support the roadway project development process, and the development of various feasibility studies.

### **II-B-10 Transit Element of the LRTP**

Work to implement and as needed refine the transit element for the 2035 Long Range Transportation Plan Update and Comprehensive Transportation Plan. Continue efforts to refine and implement the Mobility Greensboro Long Range Public Transportation Plan. Continue working with PART and GTA to plan for and develop the regional public transportation system and services, including through participation in the Seamless Mobility Study and the Regional Transit Development Plan coordinated by PART.

### **II-B-11 Bicycle & Pedestrian Element of the LRTP**

Begin an update to the BiPed Plan to reflect work completed since 2006, revised on-street bicycle accommodation recommendations, and future greenway connections. (For FY 2012 adoption.) This includes an update of the Metropolitan Area Bicycle Map in collaboration with Guilford County and High Point. In the mean time, work to implement and refine the bicycle and pedestrian element for the 2035 Long Range Transportation Plan Update and Comprehensive Transportation Plan. Work to support implementation of the Bicycle, Pedestrian and Greenways Plan, including project planning for additional sidewalks, trails, and on-street bicycle accommodations such as bike lanes, edgelines, signed routes, and etc.

### **II-B-12 Airport/Air Travel Element of LRTP**

Participate in the planning efforts of the Piedmont Triad International Airport, including any updates to the Airport Master Plan and related project development and environmental document work. Coordinate with PTIA on airport area surface transportation planning activities including the Airport Area Roadway Study and the Sandy Ridge Road Extension Feasibility Study.

### **II-B-13 Collector Street Element of LRTP**

Update the Collector Street Plan on an as-needed basis.

### **II-B-14 Rail, Water, or other mode of LRTP**



Participation in follow up efforts to the PART Alternatives Analysis. Work the NCDOT Rail Division on planning and project issues as needed.

### **II-B-15 Freight Movement/Mobility Planning**

Support efforts to increase inter-modal accessibility and mobility options for both people and freight throughout the Triad region.

### **II-B-16 Financial Planning**

Work to develop the financial planning element for the 2035 Long Range Transportation Plan Update and refine as needed.

### **II-B-17 Congestion Management Strategies**

Monitor and collect data for the Congestion Management Process in accordance with the provisions of 23 U.S.C. and 23 CFR and in conjunction with preparations for the next LRTP Update. Undertake data collection under this task related to travel time and other corridor conditions. Work will also continue on: 1) other efforts to plan for congestion management strategies; and 2) administration of the Greensboro Corridor Improvement Program.

### **II-B-18 Air Quality Planning/Conformity Analysis**

Continue participation in the development and application of State Implementation Plans for air quality. Continue participation in the Statewide interagency consultation process including staff development for: air quality, transportation conformity, modeling, and related topics. Conduct conformity analysis work on an as-needed basis. For FY 10-11, conformity related work is expected to any TIP and LRTP amendments as needed, and work in support of the FY 11-17 TIP. It is also expected to include data collection, coordination, and providing information for SIP development, nonattainment and/or maintenance designations, and new air quality standards for ozone.

## **III-A Planning Work Program**

Administer the FY 2010-2011 UPWP and prepare and process amendments as needed. Evaluate transportation planning work needs and emphasis areas and prepare the FY 2011-2012 UPWP.

## **III-B Transportation Improvement Plan**

Administer the FY 2009-2015 MTIP. Work to develop the 2011 – 2017 MTIP to include the refinement of the MPO Priority Needs and the identification of the transportation projects, programs, and services towards which the MPO will direct available STP DA funds, CMAQ funds, or other resources.

## **III-C Civil Rights Compliance/Other Regulations and Requirements**

### **III-C-1 Title VI**

Provide Update of Civil Rights Statistics Report to FTA to determine MPO compliance with Civil Rights provisions.

### **III-C-2 Environmental Justice**

Continue efforts to support principles of environmental justice in transportation planning activities. Continue to review and refine public involvement process and activities to enhance opportunities for participation in transportation decision-making among low income and minority groups. As needed, collect data for or otherwise refine the 2035 LRTP environmental justice analysis regarding equitable distribution of transportation system benefits and costs among all socio-economic groups throughout the MPO area.

### **III-C-3 Minority Business Enterprise**

Continue efforts to ensure full consideration of the potential services that could be provided by minority business enterprises in the development of transportation plans and programs, and in the provision of transportation services.

### **III-C-4 Planning for the Elderly & Disabled**

Continue efforts to emphasize the planning, development, evaluation, and reevaluation of transportation facilities and services for the elderly and disabled. Update inventory of locations and needs of elderly and disabled persons. Execute the application process for the federal New Freedom program. Update the Coordinated Human Services Transportation Plan as needed. Paratransit service planning is under the purview of GTA. Planning for accessibility of sidewalks and streets is under the purview of NCDOT and GDOT.

### **III-C-5 Safety/Drug Control Planning**

No funds programmed.

### **III-C-6 Public Involvement**

Continue to provide for an open exchange of information and ideas between the public and transportation decision-makers. Continue to evaluate community concerns regarding transportation issues. Public involvement efforts are a common element of many UPWP task-codes, such as those relating to Transportation Plan development, special studies, and etc. Reassess and refine the Public Participation Plan as appropriate.

### **III-C-7 Private Sector Participation**

Continue efforts to ensure that private transportation operators have the maximum feasible opportunity to participate in planning and provision of local transportation services.

## **III-D Incidental Planning/Project Development**

### **III-D-1 Transportation Enhancement Planning**

This includes: 1) administering the MPO endorsement process for TE applications from the MPO area; 2) preparing enhancement grant applications and supporting documentation for the MPO and/or the Lead Planning agency; and 3) and supporting TE-funded project development efforts.

### **III-D-2 Environmental Analysis & Pre-TIP Planning**

Participate regularly and consistently in the project development process, including submission of comments, attending public meetings, attending scoping meetings, attending NEPA / 404 Merger Team meetings, and participating in field inspections. Support GDOT in its work to develop selected environmental documents under consultation with NCDOT.

### **III-D-3 Special Studies**

Conduct feasibility studies/ corridor assessments as appropriate for project development and planning purposes. This may include a range of studies for project development and planning purposes on an as-needed basis. Other studies may include:

- bicycle and pedestrian transportation needs and safety issues which may include supporting materials for a public rights of way transition plan;
- Comprehensive Plan implementation studies; studies supporting LRTP development;
- City of Greensboro 2008 Transportation Bond projects;
- planning studies related to the Atlantic & Yadkin Greenway;

- systems planning work including traffic forecasts and area roadway network evaluations as needed, including for the Airport Area and Eastern Greensboro in conjunction with or reaction to land use planning efforts in those areas; and
- a freight movement study in coordination with regional partners as appropriate.

#### **III-D-4 Regional or Statewide Planning**

Regional planning is conducted in association with the other three MPOs in the Triad, the Piedmont Authority for Regional Transportation and the Rural Planning Organization. This includes participation in PART Board Meetings and regional transportation planning working groups and committees. Examples include the Model Team, the Executive Committee, and the Regional Transit Development plan. Additional coordination with Regional Partners is envisioned in FY 10-11 to: 1) study regional needs and potential funding sources; 2) to further develop regional functions such as regional transit planning functions, coordinated regional air quality planning and strategy development, and PART's role as travel model custodian.

Statewide planning includes participation in various statewide planning initiatives. Past examples have included the CMAQ Committee, the State Transportation Plan process, the State TIP Review Working Group, the Transportation Reauthorization Working Group and the activities of the North Carolina Association of Metropolitan Planning Organizations.

#### **III-E Management and Operations**

Management and operations includes items such as such as: 1) general MPO administration including conducting TAC and TCC meetings and associated material and presentation development; 2) a continuing evaluation of administrative practices and the review and implementation of MPO process enhancements including those recommended by the 2009 USDOT MPO Certification review; 3) staff development through professional training courses, seminars, and conferences; 4) subscriptions to professional publications and professional organizational dues; 5) the acquisition of needed software, books, equipment and other materials; and 6) other MPO capacity-building efforts for the TAC, TCC and MPO staff.

FY 2010-2011 FTA Task Narrative Table  
Greensboro Urban Area MPO

1-	MPO Name	Greensboro Urban Area MPO
2-	FTA Code	442400
3-	Task Code	II-A-5
4-	Title of Planning Task	Transit Data
5-	Task Objective	Conduct annual assessment of 5 year TSP plus additional analysis as needed
6-	Tangible Product Expected	Implement TSP Year 2 recommendations. Assess system data to refine services and increase efficiency, productivity, and responsiveness to community needs for fixed route, paratransit, and flex route services.
7-	Expected Completion Date of Product(s)	Jun-11
8-	Previous Work	TSP Year 1 implementation. Began work on Transit Services Plan Update / other service evaluations
9-	Prior FTA Funds	
10-	Relationship To Other Activities	
11-	Agency Responsible for Task Completion	City of Greensboro Transit Staff
12-	HPR - Highway - NCDOT 20%	
13-	HPR - Highway - FHWA 80%	
14-	Section 104 (f) PL Local 20%	
15-	Section 104 (f) PL FHWA 80%	
16-	Section 5303 Local 10%	\$12,730
17-	Section 5303 NCDOT 10%	\$12,730
18-	Section 5303 FTA 80%	\$101,840
19-	Section 5307 Transit - Local 10%	
20-	Section 5307 Transit - NCDOT 10%	
21-	Section 5307 Transit - FTA 80%	
22-	Additional Funds - Local 100%	

**Attachment # 7**  
**Anticipated DBE Contracting Opportunities for FY 2011**

Name of MPO: Greensboro Urban Area MPO

Person Completing Form: Bruce Adams

Telephone Number: 336-412-6237

Prospectus Task Code	Prospectus Description	Name of Agency Contracting Out	Type of Contracting Opportunity (Consultant, etc.)	Federal Funds to be Contracted Out	Total Funds to be Contracted Out
II-A-5	Transit Data	GTA	Consultant	25,000	31,250

Sample Entry:

II-C-11	Transit Plan Evaluation	Big City Planning Department	Consultant	\$48,000	\$60,000
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**Note: This form must be submitted to NCDOT-PTD even if you anticipate no DBE Contracting Opportunities. Note “No contracting opportunities” on the table if you do not anticipate having any contracting opportunities.**

**RESOLUTION APPROVING THE  
FY 2010-2011 UNIFIED PLANNING WORK PROGRAM  
FOR THE GREENSBORO URBAN AREA**

A motion was made by TAC Member \_\_\_\_\_ and seconded by TAC Member \_\_\_\_\_ for the adoption of the following resolution, which upon being put to a vote was duly adopted.

**WHEREAS**, a comprehensive and continuing transportation planning program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the Greensboro Urban Area Metropolitan Planning Organization; AND

**WHEREAS**, the Greensboro Urban Area Metropolitan Planning Organization has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program funds; AND

**WHEREAS**, members of the Greensboro Urban Area Transportation Advisory Committee agree that the Planning Work Program will effectively advance transportation planning for Fiscal Year 2010-2011;

**NOW THEREFORE be it resolved** that the Greensboro Urban Area Transportation Advisory Committee hereby endorses the Fiscal Year 2010-2011 Unified Planning Work Program for the Greensboro Urban Area on this, the 22<sup>nd</sup> day of April, 2009.

\*\*\*\*\*

I, Robbie Perkins, TAC Chair,  
*(Name of Certifying Official)* *(Title of Certifying Official)*

do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Greensboro Urban Area TAC duly held on this, the 22<sup>nd</sup> day of April, 2010.

\_\_\_\_\_  
Chair, Transportation Advisory Committee

\*\*\*\*\*

Subscribed and sworn to me on this, the 22<sup>nd</sup> day of April, 2010.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.