BOARD OF ADJUSTMENT
APPLICATION COVER SHEET

Case Number	**Development Ordinance Section No.**
Address	**Cross Street**
Zoning	**PIN**

TYPE OF APPEAL FORM ATTACHED:

- ⚠ Special Exception
- ⚠ Variance
- ⚠ Interpretation
- ⚠ Appeal of Notice of Violation
- ⚠ Appeal from historic Preservation Commission
- ⚠ Other (Specify):

PROPERTY OWNER (Also furnish current address)

Adjoining property owners and their addresses are: (All property owners within 150' of the property must be listed. Use another sheet if additional spaces are needed.)

Property Owner's Signature	**Date Filed**
Appellant's Name	**Appellant's Daytime Phone No**
Appellant's Address	**Appellant's Email**

⚠ This application found to be complete by (staff):

signature *Date and Time*

DISPOSITION	**REHEARING**	**INTERPRETATION:**
⚠ Granted ⚠ Denied ⚠ Continued ⚠ Dismissed ⚠ Conditions	⚠ Granted ⚠ Denied Date of Re-hearing:	

By Board of Adjustment Signature

Date

Fee Paid

Receipt No.

Date

Amount

Filing Fee - $450 effective 7/1/26

Rev. 07/2025

BOARD OF ADJUSTMENT
SPECIAL EXCEPTION FORM

CASE NUMBER_____

ADDRESS_____

ZONING_____ OCCUPANCY_____
(Current or Proposed)

I,_____ hereby petition the Greensboro Board of Adjustment for a SPECIAL EXCEPTION

to the Greensboro Development Ordinance as authorized by Section_____

to allow the following:_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

SPECIAL EXCEPTIONS. Special exceptions where specifically permitted by Chapter 30 may be granted by the Board of Adjustment after public hearing. In considering an application, the Board shall give due regard that the special exception is in harmony with the general purpose and intent of the ordinance and preserves its spirit, assures public safety and welfare, and does substantial justice. If the Board should find, after public hearing, that the proposed special exception should not be granted, such proposed special exception shall be denied. In granting a special exception, the Board may impose such reasonable and appropriate conditions and safeguards with respect to location, design, construction, equipment, maintenance, or operation as it may deem advisable so that the purpose of this ordinance will be served, public welfare secured, and substantial justice done. If such conditions and safeguards are accepted by the applicant, the Board shall grant the special exception; otherwise the special exception shall be denied. All special exceptions shall be nontransferable, may be authorized and issued for either a limited or an indefinite period of time, and shall be revocable by the Board at any time for failure to comply with the requirements of the ordinance or any imposed condition or safeguard. If a violation of a condition of a special exception occurs, the Enforcement Officer shall give the special exception holder written notice (by certified or registered mail or by personal service) that the matter shall be placed on the agenda for a hearing at the next scheduled meeting of the Board for the purpose of revoking the special exception; however, the Board shall afford the person aggrieved an opportunity to be heard. Unless otherwise specified, construction, operation, or installation shall be commenced within twelve (12) months of the date of issuance of a special exception, or it shall become void.

PROPERTY OWNER/S MUST BE PRESENT AT MEETING OR REPRESENTED BY LEGAL COUNSEL. CORPORATIONS MUST BE REPRESENTED BY LEGAL COUNSEL AT MEETING.

_____ _____

DATE PROPERTY OWNER'S SIGNATURE